



**REQUEST FOR ISSUE OF REPLACEMENT CARD IN LIEU OF LOST / STOLEN
SYNDICATEBANK GLOBAL CREDIT CARD**

From, _____

Date: _____

Phone No.: _____

e-mail id: _____

To

**Deputy General Manager
SyndicateBank: Card Centre
No 35, I st floor, Devanga Towers
K.G road BANGALORE - 560 009**

Dear Sir,

Ref: My SyndicateBank Global Credit Card No. (16digit) _____

Reg: Issue of Replacement Card in lieu of Lost/ Stolen Credit Card.

I wish to inform you that I have lost my above Credit Card on _____(Date) at _____
(Place) and got the Card hot listed on _____(Date) and at _____(Time) through your office
/ Help Line.

I request you to issue me a Replacement Credit Card in lieu of above lost / stolen Credit Card
immediately by levying the stipulated charges to my Credit Card account and send the new Card at
my existing mailing address to enable me to continue availing Credit Card facility.

Further, I wish to inform you that [tick (✓) whichever is applicable] -

1. I have already lodged a Police Complaint / FIR and copy of the same is enclosed for your perusal
and records.

OR

2. I am yet to lodge the Police Complaint / FIR and I will submit you copy of Police Complaint / FIR
shortly.

OR

3. I do not intend to lodge a Police Complaint / FIR. **I confirm that my Lost Card has not been
misused and all the transactions outstanding on my Lost Card prior to Hot Listing of the
Card have been done by me only. (The transactions have been verified through help line). I
am aware that filing of police complaint is necessary in case my Credit Card is misused.**

Yours faithfully,

(Signature of the Cardholder)

Name: _____