

सेवा में/To,
शाखा प्रबंधक/मुख्य प्रबंधक
The Branch Manager/Chief Manager
शाखा/Branch



दावा फार्म
CLAIM FORM

मृतक की आस्तियों के लिए दावा/Claim to the assets of the deceased

(नीचे उल्लिखित संपूर्ण विवरणों के अभाव के कारण दावे के निपटार में देरी हुई तो बैंक जिम्मेदार नहीं है।)
(The Bank is not responsible for any delay in disposal of the claim due to lack of full particulars called for herein below)

1. In the matter of Assets of _____ की आस्तियों के मामले में
(दिवंगत का पूरा नाम/Name of the deceased in full)

2. मृत्यु की तारीख/Date of Death _____ स्थान/Place _____ प्रमाणपत्र/Certificate _____
स्थायी निवास स्थान/Permanent place of residence _____

3. धर्म और जाति/Religion & Caste _____ उम्र/Age _____

4. दिवंगत की आस्तियाँ और देयताएँ/Deceaseds' Assets & Liabilities at _____ शाखा में/Branch

हमारे पास आस्तियाँ (व्यवस्थापित और प्रतिभूतियाँ) Assets with us (Deposit & Securities)		हमारे पास देयताएँ (प्रत्यक्ष और परोक्ष) Liabilities with us (Direct & Indirect)		
व्यवस्थापित और प्रतिभूतियों का प्रकार Nature of Deposits & Security	रकम Amount	परिपक्वता की तारीख Date of Maturity	देयताओं का प्रकार Nature of Liabilities	रकम Amount

5. (क/अ) दिवंगत के माता-पिता का नाम/Name of Parents of the deceased ...
(ख/ब) यदि वे जीवित हैं तो, उनकी उम्र/If living, their ages ...
6. (क/अ) दिवंगत की/के विधवा/विधुर का नाम/Name of the Widow/Widower of the deceased ...
(ख/ब) यदि जीवित है तो, उसकी उम्र/If living her/his age ...
7. (क/अ) दिवंगत के जीवित बच्चों के नाम और उम्र/Names & ages of living children of the deceased ...
(ख/ब) दिवंगत के जीवित पौत्र के नाम और उम्र (सिर्फ पहले ही दिवंगत पुत्र या पुत्री के बच्चे) /Names & ages of living grand children of the deceased (children of only pre deceased son or daughter) ...
8. दिवंगत के जीवित भाइयों के नाम और उम्र/Names & ages of living brothers of the deceased ...
9. दिवंगत की जीवित बहनों के नाम और उम्र/Names & ages of living sisters of deceased ...
10. (क/अ) क्या दिवंगत ने वसीयतनामा छोड़ा है? (यदि 'हाँ' तो वसीयतनामे की प्रमाणित प्रतिलिपि संलग्न की जाए)
Whether deceased has left behind a Will (If answer is 'yes' certified copy of the Will must be enclosed) ...
(ख/ब) क्या वसीयत वदे प्रमाणित किया गया है? या क्या प्रशासन पत्र प्राप्त किया गया है या क्या इसको प्राप्त करने के लिए आवेदन किया गया है?
Whether will has been probated or letters of Administration obtained or an application has been made for the same
11. क्या उत्तराधिकार प्रमाणपत्र प्राप्त किया गया है या इसके लिए आवेदन किया गया है? /Whether succession certificate has been obtained or application has been made for the same?

12. दिवंगत को कौनसा कानून लागू होता है? (मिताक्षर, दायभाग, अलियसंतान, मरूमक़तायम, सुन्नी, शिया, उत्तराधिकार अधिनियम या अन्य कोई कानून)/Which is the law applicable to the deceased? (Mithakshara, Dayabhaga, Aliyasanthana, Marumakkattayam, Sunni, Shia Succession Act or Any other law) ...

13. (क/अ) दावेदार का/के नाम और उम्र दावेदार दिवंगत के कैसे संबंधित है /Name & ages of the claimant(s) How is/are he/she/they related to deceased? ...

(ख/ब) दावेदार के हक का प्रमाण/Proof of title of the claimant ...

(ग/स) दावेदार का पता/Address of the claimant ...

दावेदार में से अवयस्कों के नैसर्गिक संरक्षक कौन है या क्या कानूनी संरक्षक की नियुक्ति की गयी है (अगर है, तो, नियुक्ति आदेश पत्र संलग्न किया जाए)

State who is the natural guardian of minors amongst the claimants or whether a statutory guardian has been appointed? (If so, the order of appointment must be enclosed)

मैं/हम घोषित करता/करती हूँ/करते हैं कि कथित तथ्य मेरी/हमारी जानकारी के अनुसार सत्य और सही है।

I/We declare that the facts stated are true & correct according to my/our knowledge & information

दावेदार/रों के हस्ताक्षर/Signature of claimant/s

यह प्रमाणित किया जाता है कि ऊपर कथित तथ्य सत्य और सही है।

Certified that the facts stated above are true & correct

(तारीख सहित हस्ताक्षर और पदनाम/Signature and designation with date)

राज्य विधान सभा, संसद, नगरपालिका के सदस्य, ग्राम मुखिया या बैंक को ज्ञात किस प्रतिष्ठित व्यक्ति द्वारा प्रमाणित किया जाना चाहिए
Must be certified by a member of State Legislature, Parliament, Municipal Council village Headman or a responsible party known to the Bank

शाखा प्रबंधक/मुख्य प्रबंधक की रिपोर्ट/BRANCH MANAGER'S/CHIEF MANAGER'S REPORT

1. क्या आप उपरोक्त तथ्यों को प्रमाणित करते हैं?
Do you vouchsafe for facts Stated above?
2. क्या आप दावेदार/दावेदारों को व्यक्तिशः जानते हैं?
Do you know the claimant(s) personally?
3. क्या दावेदार के हक के बारे में आप व्यक्तिगत रूप संतुष्ट हैं?
Have you personally satisfied yourself about the claimant's title?
4. दावे के निपटान के बारे में आपकी सिफारिश
Your recommendation regarding disposal of claim

शाखा/Branch

दिनांक/Date

शाखा प्रबंधक/मुख्य प्रबंधक/BRANCH MANAGER/CHIEF MANAGER

DECLARATION ABOUT THE LEGAL HEIRS OF THE DECEASED ACCOUNT-HOLDER

Date:

From
[Name and full address]

To
SyndicateBank
.....branch

Dear Sirs,

**Sub: Assets of late Sri/Smt. _____
-- account holder in your branch**

<<<>>>

I knew late Sri/Smt. _____ for the last _____ years, as a family friend/business friend/a _____. He/She expired on _____. I have personal knowledge about the members of his/her family. He is survived by the following legal heirs in his family:

Name	Relationship	Aged about
1.		
2.		
3.		

I know the above information from my personal knowledge and confirm that on this basis the Bank may take up the claim lodged by the legal heirs for settlement. The above information is given to the best of my personal knowledge and information.

In this declaration any reference to male gender includes female gender and any reference to Singular covers plural if this is executed by Two persons.

Yours faithfully

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SPECIMEN OF CONSENT LETTER TO MAKE OVER ASSETS TO THIRD PARTY

SyndicateBank
_____ Branch

Dear Sirs,

Sub: Assets of Late Shri/Smt. _____ deceased.
claim to _____ .

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I regret to inform you that Shri/Smt. _____ who was a customer of your branch expired on _____ leaving behind his/her mother, widow/widower, son, daughter (relationship to the deceased) as his/her heirs.

I am the widow/widower of the deceased named above. As you are aware the deceased is having a savings bank account No. _____ FD account No. _____ (full particulars of the assets may be mentioned) with you. It is not possible for me to come to the branch and receive the assets of the deceased named above lying with you. Therefore, I request you to pay the balance lying in credit to the savings bank account No. _____ periodical interest as and when due in respect of the fixed deposit account No. _____ and proceeds of the same on maturity to Shri/Smt. _____. I confirm that I shall not claim any title, right or interest in respect of the assets of the deceased lying with you. I hereby authorise you to act upon this letter and agree to meet all the consequences of your acting on this letter.

Thanking you,
Yours faithfully,

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1. The consent letter shall be attested by a person known to the branch and capable of identifying the person giving the consent letter or it may be attested by a Gazetted Officer.
 2. The natural guardian shall sign for self and also as guardian of the minor heirs of the deceased.
 3. In case of jewels, the necessary changes may be made in the specimen letter.

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SPECIMEN OF CONFIRMATION LETTER REGARDING THE WILL

SyndicateBank
Branch

Dear Sirs,

Sub: Assets of late Shri/Smt. _____ Deceased.

Claim to _____.

Ref: Will dated _____.

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I am extremely sorry to inform you that Shri/Smt. _____ who was a customer of your branch expired on _____. He has left behind his mother, widow, son, daughter (relationship to the deceased). I am one of the legal heirs of the deceased, being his widow/son/mother/daughter (relationship to the deceased).

As you are aware the deceased named above has executed his last Will dated _____ a copy of which has been produced before you earlier. I hereby confirm and put on record that the said Will of the deceased is his last Will, a genuine Will and I further confirm and authorise you to act upon the said Will. This consent is given on my free will.

Thanking you,
Yours faithfully,

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1. The consent letter shall be attested by a person known to the branch and capable of identifying the person giving the consent letter or it may be attested by a Gazetted Officer.
 2. The natural guardian shall sign for self and also as guardian of the minor heirs of the deceased.

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NATURAL HEIRS : ORDER OF SUCCESSION

A. (a) Disposal of assets of a Hindu male dying intestate (without leaving a Will)

- I. Firstly upon Son; Daughter; Widow; Mother; Son of a predeceased son; Daughter of a predeceased son; Son of a predeceased daughter; Daughter of a predeceased daughter; Widow of the predeceased son; Son of a predeceased son of a predeceased son; Daughter of a predeceased son of a predeceased son; Widow of a predeceased son of a predeceased son.
- II. Secondly upon Father.
- III. Thirdly upon –
 - 1) Son's daughter's son,
 - 2) Son's daughter's daughter,
 - 3) Brother
 - 4) Sister.
- IV. Fourthly upon –
 - 1) Daughter's Son's Son
 - 2) Daughter's son's daughter,
 - 3) Daughter's daughter's son
 - 4) Daughter's daughter's daughter.
- V. Fifthly upon –
 - 1) Brother's son
 - 2) Sister's son,
 - 3) Brother's Daughter
 - 4) Sister's daughter.
- VI. Sixthly upon –
 - 1) Father's father,
 - 2) Father's mother.
- VII. Seventhly upon –
 - 1) Father's widow (Step mother)
 - 2) Brother's widow.
- VIII. Eighthly upon –
 - 1) Father's brother
 - 2) Father's sister.
- IX. Ninthly upon –
 - 1) Mother's father,
 - 2) Mother's mother.
- X. Lastly upon –
 - 1) Mother's brother,
 - 2) Mother's sister.

(b) Disposal of assets of Hindu Female dying intestate

- I. Firstly upon the sons and daughters (including the children of any predeceased son or daughter) and husband.
- II. Secondly upon the heirs of the husband.
- III. Thirdly upon the mother and father.
- IV. Fourthly upon the heirs of the father.
- V. Lastly upon the heirs of the mother.

B. Disposal of Assets of persons governed under Indian Succession Act 1925 (Christian - Male or Female)

- I. Firstly upon widow/widower and children including children of predeceased son or daughter.
- II. If the deceased is not survived by any lineal descendants (children and children by a predeceased son or daughter), then widow/widower and father. (in case the father is not alive then the assets shall be paid to the widow/widower and mother, brother/s, sister/s, including children of predeceased brothers or sisters).
- III. Thirdly upon Father.
- IV. Fourthly upon Mother, Brother/s, Sister/s including children of predeceased brother/s and sister/s.

C. Disposal of assets in case of Muslims (Male or Female)

- I. Firstly upon parents, widow/widower and children or grand children (children of predeceased son or daughter will come into picture only when there are no living children)
- II. If parents are dead and there are no children or grand children by predeceased son or daughter then the assets should be paid to the widower/widow and brothers and sisters.

Please note that the widow/widower will share the assets with parents and/or children or with brother and sister, as the case may be. She/he will never have the exclusive right unless there are no other legal heirs.

Note:

All the persons mentioned in I or those living amongst them shall be preferred to those in succeeding entry and in case none of the persons mentioned in I are alive, then the persons mentioned in II or those living amongst them shall be preferred and so on, subject to the explanation given therein (except in the case of Muslims.)

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SPECIMEN OF DEED OF INDEMNITY
(ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE)

This Deed of Indemnity is made and executed by _____ (full name and complete address of the Indemnifier) hereinafter called the 'Indemnifier' of the one part in favour of Syndicate Bank, a bank constituted and functioning under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 with its Head Office situated at Manipal in Udupi District of Karnataka State with branches at various places amongst others at * _____, hereinafter called the 'Bank' of the other part.

The expression the 'Indemnifier' and the 'Bank' where the context so admits shall mean and include their heirs, legal representatives, successors-in-interest, executors, administrators and assigns.

WHEREAS Shri/Smt. @ _____ was a customer of the Bank at its * _____ Branch till his/her death on 2 _____, and

WHEREAS the aforesaid Shri/Smt. @ _____ died intestate, leaving behind him/her, his/her 2 _____ as heirs/legatees according to the law governing him/her Will dated _____, and

WHEREAS the aforesaid Shri/Smt. @ _____ had 3 _____ in the Bank at its * _____ branch.

WHEREAS the heirs/legatees of the aforesaid deceased mentioned above have now claimed amounts/jewels and though the bank in the ordinary course insists on formal proof of title of the heirs/legatees, the bank in this case has agreed to 4 _____ to the heirs/legatees against their joint stamped receipt, minors amongst them being represented by their natural guardian 5 _____ provided the bank is given Indemnity as is here-in-after contained in case there shall hereafter be a claim against the Bank from any other person or persons whomsoever in respect of the said amount/jewels or any portion thereof.

NOW THEREFORE THIS DEED IS EXECUTED AND WITNESSED AS FOLLOWS:
That in pursuance of the aforesaid agreement and in consideration of the Bank paying the amount/delivering the jewels to the aforesaid heirs/legatees of the deceased in the manner stated above, the Indemnifier hereby agrees with the Bank that he shall at all times indemnify and keep indemnified and harmless the Bank from any claims and demands made by and all actions and proceedings taken against the Bank by any person or persons whomsoever in respect of the said amount/jewels or any part thereof and also against all expenses, costs, losses or damages which may be incurred or suffered by the Bank in relation thereto.

In witness whereof the Indemnifier has signed this deed on this the
_____ day of _____ at _____.

Witnessed by:

Signature:

Name:

Occupation, full address:

Indemnifier

* Name of the branch

@ Name of the deceased

1. Date of death
2. Names of the legal heirs
3. Full particulars of assets
4. Pay the amount/deliver the jewels etc.
5. Father/mother etc.

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