

**SyndicateBank, Depository Services**

**2<sup>nd</sup> Floor, SyndicateBank Building, 26, Sir P M Road, Fort Mumbai - 400 001**

**Dematerialisation Request Form**

- Normal Dematerialization     Transmission-cum- Dematerialization  
 Transposition-cum-Dematerialization

(To be filled up by the Depository Participant)

DRN		Date	D	D	M	M	Y	Y	Y	Y
DRF No.		Date	D	D	M	M	Y	Y	Y	Y

(To be filled by the BO. Please fill all the details in **BLOCK LETTERS** in English. Fill up a separate DRF for Free securities and Locked – in securities. In case of locked - in securities fill up a separate DRF for different lock-in reason / lock-in expiry dates.)

I / We request you to dematerialise the enclosed security certificate(s) registered in my / our name into my / our demat account.

DP ID	<b>1</b>	<b>3</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	Client ID								
Name of the Company																	
ISIN	I	N															
Quantity to be Dematerialized	(In Figures)																
	(In Words)																
Number Of Certificates (in words)																	
Nature of Securities	<input type="checkbox"/> Free Securities <input type="checkbox"/> Lock-in Securities																
Lock-in reason																	
Lock in Expiry Date																	

<b>Details of Securities:</b>																	
Type of Security	<input type="checkbox"/> Equity <input type="checkbox"/> Debentures <input type="checkbox"/> Bonds <input type="checkbox"/> Units <input type="checkbox"/> Other (Specify)																
Face Value of Securities																	
	From	To	From	To	From	To											
Folio No.																	
Certificate Numbers																	
Distinctive Numbers																	
Quantity																	

Attach an annexure (duly signed by account holder(s)) in the above format if the space is not sufficient.

The original certificates / documents are hereby surrendered by me / us for dematerialisation and the same are free from any lien or charge or encumbrance and represent the bonafide securities of the Issuer Company to the best of my / our knowledge and belief.

	<b>First / Sole Holder</b>	<b>Second Holder</b>	<b>Third Holder</b>
Name			
Signature with DP			
Signature with RTA			

**Phone No:**

**Participant Authorization** (From DP to RTA)

We have received the above-mentioned securities bearing ISIN\_\_\_\_\_ for Dematerialisation. The Application form is verified with the Certificates/Documents surrendered for dematerialisation and we certify that the application form is in accordance with the details mentioned in the enclosed certificates / documents. It is also certified that the Holder(s) of securities have a beneficiary account with us in the same name(s) and order of name(s).

**Depository Participant Seal and Signature**  
P.T.O.

### Acknowledgement Receipt

DRF No.								Date	D	D	M	M	Y	Y	Y	Y
DP ID	1	3	0	5	0	6	0	0	Client ID							
First / Sole Holder Name																
Second Joint Holder Name																
Third Joint Holder Name																
Name of the Company																
Type of Security	<input type="checkbox"/> Equity <input type="checkbox"/> Debentures <input type="checkbox"/> Bonds <input type="checkbox"/> Units <input type="checkbox"/> Other (Specify)															
ISIN																
No. of Securities (in figures)																
No. of securities (in words)																
No. of Certificates (in figures)																
No. of Certificates (in words)																

We hereby acknowledge the receipt of certificates / documents, in respect of the following securities for dematerialization subject to verification.

**Depository Participant Seal and Signature**

**Instructions:**

1. In case of transmission – cum – demat, a notarized copy of death certificate of the deceased holder, copy of the order of the court etc. to be attached with DRF.
2. In case of transposition –cum –demat, a duly executed transposition request form to be attached with the DRF.