



कार्मिक विभाग / PERSONNEL DEPARTMENT  
कर्मचारी कल्याण प्रभाग / STAFF WELFARE DIVISION  
प्रधान कार्यालय : मणिपाल / HEAD OFFICE: MANIPAL

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संदर्भ सं./Ref.No.34/2016/CYC/0012/HO/SWD/HEALTH INS दिनांक/Date: 07.11.2016

To: ALL BRANCHES/OFFICES/RETIREE EMPLOYEES.

Sub: IBA HEALTH INSURANCE SCHEME - GROUP MEDICLAIM INSURANCE POLICY (RETIRES) - RENEWAL OF THE EXISTING POLICY AND INCLUSION OF RETIRED EMPLOYEES/SPOUSE OF DECEASED EMPLOYEES WHO RETIRED/DIED DURING THE LAST EXISTING EMPLOYEES' POLICY PERIOD I.E., FROM 01.10.2015 TO 30.09.2016 - EXTENSION OF TIME TO OPT FOR RENEWAL.

We draw the attention of all the Branches/Offices/Retiree Employees to our circular No.23/2016/CYC dated 08.08.2016 and circular No.30/2016/CYC dated 13.10.2016. We have called for the option letters for renewal from the retirees/spouse of retirees who are already enrolled in the earlier policy and willingness to join the policy from such eligible retirees/spouse of retirees who retired/deceased during the tenure of the existing employees' policy. The last date for submission of option was 29.09.2016.

In view of the representations from various quarters the matter was taken up with Insurance Company and they have agreed that renewal requests can be submitted and renewal premium amount to be remitted on or before 14.11.2016. In view of the above the eligible retirees for the renewal are advised as under:

1. The eligible retirees i.e., (a) Ex-employees/spouse of ex-employees who are already enrolled in the earlier Insurance Policy, (b) Those ex-employees who have retired/ spouse of the ex-employees who have died during the tenure of the existing employees' policy period of 01.10.2015 to 30.09.2016 and who have not already opted for renewal of cover under the Retirees policy, may exercise their option on or before 14.11.2016 for renewing the policy or for joining the policy (Retirees' Policy).

[Those retirees whose account has been debited for remittance of renewal premium as per their option on 01.11.2016 or 07.11.2016 need not exercise their option again].

2. The Retirees/spouse of the deceased employees who retired/died prior to 01.10.2015 and not already opted for the last year Retirees' Policy are now not eligible to opt, as the present is only a renewal of the policy.

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3. In case 14.11.2016 is a holiday in any State the previous Bank working day would be the cut off date. As such eligible retirees shall keep in mind the State Holiday while submitting the option.
4. The coverage under policy would be available only from the date and time of remittance of renewal premium to the Insurance Company by the Bank.
5. As regards submission of option, eligible retirees (spouse of ex-employees) may refer above circulars which are also placed in the Bank's web site. The Annexure attached to this circular is to be filled and sent to us so as to reach us by 14.11.2016 positively.

All the Branches/Offices are requested to take note of the above and display a copy of this circular in the Notice Board for the information of all the eligible retirees. Branch Managers may refer the above circulars which are placed in the SyndLibrary to guide the retirees.

  
(GOPINATH T IYER)

महा प्रबंधक (क) / GENERAL MANAGER (P)

**ANNEXURE I**

Place:

Date:

**Sub: Medical Health Insurance Scheme introduced by IBA.**

Name	
Emp. No	
Designation	
Date of Birth	
Mobile No	
Email Id	
Option (1) or (2)	
Account No.	
Spouse Name	
Date of Birth	

OPTION I: Without Domiciliary cover.  
OPTION II: With Domiciliary cover.

**SIGNATURE OF THE RETIRED EMPLOYEE**