



**SYNDICATE BANK:REGIONAL OFFICE:VISAKHAPATNAM
Empanelment of candidates for the post of Temporary Attenders**

The Bank is proposing to empanel suitable candidates to work in the post of Temporary Attenders in the leave vacancies in the branches/offices of the following districts.

Sl No.	District Panel of	No.of vacancies	Reservation for		
			SC	ST	OBC
1	Visakhapatnam	09	1	1	2
2	East Godavari	20	3	1	5
3	Vizianagaram	03	1		1
4	Srikakulam	05	1		1

* The reservation for Physically Handicapped is 3% (1% each for OH/VH/HI) and Ex-servicemen candidates at 24.50% shall be provided on horizontal basis.

Eligibility criteria as on 01/04/2016

Qualification: A pass in 10th standard and candidates should not have passed intermediate or 12th or 10+2 Examination.

Age requirements: Minimum 18 years, Maximum 26 years. The relaxation in upper age limit is as follows:

- i) Scheduled Caste/Scheduled Tribe candidates by 5 years.
- ii) Other Backward Classes candidates by 3 years.
- iii) Persons with Disabilities (PWDs) category candidates (a) by 15 years for SC/ST (b) by 13 years for OBC and (c) by 10 years for General.
- iv) Ex-Servicemen by 3 years plus the usual period of service in the Defence Forces subject to a maximum age of 50 years.
- v) Widows, divorced women and women legally separated from their husbands and who are not re-married - Up to the age of 35 years (up to 40 years for members of Scheduled Castes and Scheduled Tribes).

Other conditions:

1. Candidates applying for the above post for vacancies in a particular district should belong to the said district and should have a valid employment registration of the same district employment exchange.
2. The empanelment is subject to the reservations provisions for SC/ST/OBC/PHs, Ex-servicemen and other categories as per the rules in force.
3. Copies of the Education Qualification, Caste Certificate, Proof of date of birth and Employment Exchange Registration Card shall be enclosed to the application.
4. Copy of the medical certificate from the medical board regarding physical disability (For the candidates belonging to physically challenged category) shall be enclosed to the application.
5. Affix your recent passport size photograph to the application and sign across.
6. The application should be signed by the candidate with date and place.

7. Applications received with incomplete details or without copies of all documents or received subsequent to the cut off date will not be considered.
8. Preference will be given to the candidates already working on temporary basis. The eligibility criteria for age of existing people working on temporary basis will be reckoned as on the date of their first day of working on temporary basis.
9. The empanelment of candidates belonging to OBC in the reserved category is subject to producing OBC certificate in the Central Government format. Specimen of the OBC Certificate is enclosed.
10. Those candidates, who satisfy above conditions should send their application in the prescribed format so as to reach our office at the following address on or before 22/10/2016.

Address: The Assistant General Manager, Syndicate Bank, Regional Office, Personnel Cell, Pawan Commercial complex, Daba Gardens Main Road, 2nd floor, Visakhapatnam 530020.

Selection Procedure: Eligible shortlisted candidates shall be called for Written Test to be conducted by respective Regional Office (district wise). The centre for the written test, date and time will be informed to the eligible candidates individually. The selection will be on the basis of performance in the Written test and subject to the reservation provisions for SC/ST/OBC/PHs, Ex-servicemen and other categories as per the rules in force.

APPLICATION FORM FOR TEMPORARY ATTENDER

Name in FULL (in CAPITALS)						
Village/Town						
Taluk/Tehasil						
District						
State				Pin Code		
Contact No.	Telephone			Mobile No.		
Date of birth (with proof)				Gender	Male	Female
Category (Tick _/)	SC		ST		OBC	
Whether you are an ex-Serviceman (Yes or No)	If yes, no. of years of service in Defence Service				Date of discharge	
Whether you are a Physically Disabled Person (Yes or No)	If yes, nature of Disability visual, Orthopaedic, Hearing Impairment				Percentage of disability	
Marital Status	Single	Married	Widowed	Divorced		
Nationality				Religion		
Educational Qualification acquired as on date (copy of certificate to be enclosed)						
Language known	Read					
	Write					
	Speak					
Whether your name has been Registered with Employment Exchange. If so, furnish details & copy of the certificate to be enclosed)	1. Name and address of the employment exchange			2. Registration No. allotted by the employment exchange and Date		

Registration with employment exchange is mandatory

Enclosures:

(Please tick mark)

1. Copy of Educational Qualification.
2. Copy of Caste Certificate (where ever applicable)
3. Copy of Employment Exchange Registration.
4. Copy of Date of birth certificate/proof
5. Copy of Medical Certificate (where ever applicable)

I, hereby declare that the above statements are true, complete and correct and also that no facts have been suppressed. Further, if the furnished information given by me is found to be false or incorrect at a later date, my candidature is forfeited.

Place:

Date:

SIGNATURE

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Sri/Smt/Kumari
son/daughter of of village/town
in District/Divisionin the State Union Territory
Belongs to the Community which is recognized as a
backward class under the Government of India, Ministry of Social Justice and
Empowerment's Resolution No..... dated Sri
/Smt/Kumar and / or his/her family ordinarily reside(s) in the
.....District/division of theState/Union

Territory. This is also in certify that he/she does not belongs to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India. Department of Personnel & Training (I.M 36012/22/93)

Estt(SCT) dated 08.09.1993**

District Magistrate / Deputy Commissioner etc.

Date:

Seal

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: the term "Ordinarily" used here will have the same meaning as in Section 20 of Representation of the People Act, 1950.