

ANNEXURE - I**APPLICATION**

To,
The Regional Manager
Regional Office

PHOTO

APPLICATION FOR EMPANELMENT AS HOME LOAN COUNSELOR WITH SYNDICATE BANK

I am submitting herewith application for the empanelment as Home Loan Counselor (HLC) for Syndicate Bank atCentre. I have read the terms and conditions relating to the service and undertake that they are acceptable to me.

Sl. No.	Particulars	To be filled by Applicant			
1	Name of the applicant				
2	Fathers /Spouse Name				
3	Constitution	Individual	Proprietorship	Partnership	Company
4	Date of Birth/incorporation (DD/MM/YYYY)				
5	Age		Yrs.		Months
6	Present Address (Residential)				
7	Permanent Address				
8	Office Address				
9	Mobile No.				
10	Telephone No. Residence				
11	Email ID				
12	PAN No.				
13	Aadhaar No.				
14	Driving license No.				
15	Category (Gen /OBC/ SC/ST)				
16	Gender (Male/Female/ Other)				
17	Present occupation				
18	Present annual Income ₹				

19	Experience in the line of activity				
20	Whether on the panel of Banks/FIs, if so names				
21	Eduational Qualification				
22	Whether Retired Bank employee, if yes, Name of the bank	Yes/No			
23	Presently banking with	Name of the Bank :			
		Name of the Branch :			
		Account Number :			
		IFSC Code :			
24	Reference if any	Name :			
		Contact No :			
25	*Details of Assets ₹ in lakh				
26	*Detail of liabilities ₹ in lakh				
27	Language Known	Read	Write	Speak	Understand
	i)				
	ii)				
	iii)				
	iv)				

* Separate annexure giving full details of assets and liabilities to be submitted.

Declaration:

I hereby declare that

- i) No case of CBI or any other Law Enforcement Agency is pending against me, and I /we am are physically fit and lawfully entitled to carry out duties of the Home Loan Counselors.
- ii) I / We have not been depanelled / delisted / black listed from any other Bank / financial institutions / insurance companies or any other professional body / company/ firm for any misconduct on my/our part.
- iii) I shall abide by the Model Code of Conduct and guidelines on empanelment of Home Loan Counselors.
- iv) All my liabilities are regular and I am not a defaulter of any loan with Banks/ Financial Institutions.

I /We further declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I /We understand that in the event of any information being found untrue or incorrect at any stage or of my/our not satisfying any of the eligibility criteria prescribed by Syndicate Bank from time to time, my/our candidature is liable to be cancelled at any time without any notice.

Place :

Signature of the applicant

Date :

DOCUMENTS TO BE SUBMITTED ALONG WITH APPLICATION

I / We submit self attested copies of following documents :

LIST OF DOCUMENTS TO BE SUBMITTED : (please ✓ wherever submitted)

- a) Application form in the prescribed format.
- b) Resume containing bio-data of the applicant.
- c) Copy of PAN card and Aadhaar card.
- d) Copy of address proof
- e) Copy of educational qualification
- f) Copy of partnership deed/MOA/AOA, list of Directors/Partners with their bio-data, details of authorized signatories in respect of entities other than individuals.
- g) Copy 3 years audited financial statements, IT returns.
- h) Copy of empanelment letter from other Banks/Fis.
- i) Copy of experience certificate, if any.
- j) Reference letter from reputed persons.
- k) Statement of Bank account for the last 6 months.
- l) Statement of Assets & liabilities of proprietor/partners/directors.
- m) Loan regularity certificate in respect of applicant existing loans.

Signature of the applicant

----- Office use only -----

Branch: Observations / Remarks / Recommendations:

Regional Office: Observations / Remarks / Recommendations:

Recommended to FGMO for empanelment of Home Loan Counselor with our bank

Chief Manager

Asst Gen Manager

Dy. General Manager

Place:

Date :