



कार्मिक विभाग / PERSONNEL DEPARTMENT
कर्मचारी कल्याण प्रभाग / STAFF WELFARE DIVISION
प्रधान कार्यालय : मणिपाल / HEAD OFFICE: MANIPAL

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संदर्भ सं./Ref.No. 035/2016/CYC/0012/HO/SWD/PEN

दिनांक/Date: 14.11.2016

To: ALL BRANCHES/OFFICES/STAFF PENSIONERS/STAFF-FAMILY PENSIONERS

विषय / Sub: Submission of Life Certificate by Staff Pensioners/Staff Family Pensioners

We draw the attention of all the Branches/Offices/ Staff Pensioners/Staff Family Pensioners to our circular No.434/2015/BC dated 15.10.2015 wherein it has been advised to obtain life certificate from all staff pensioners and certificate of marriage/re-marriage along with life certificate from all the family pensioners in the month of November every year.

As most of the Branches/Staff will be busy with accepting/exchange of the demonetized notes till 31st December, 2016 it has been decided to extend the last date for submission of life certificate from all staff pensioners and certificate of marriage/re-marriage along with life certificate from all the staff family pensioners up to 15th January, 2017.

All other terms and conditions regarding submission of the life certificate remain unchanged.

(GOPINATH IYER)

महा प्रबंधक (का) / GENERAL MANAGER (P)