

FORMAT FOR TECHNICAL BID (Premises on Lease)

From (Name & Address)

To

The General Manager,
GM's Office – RO: Mumbai.

01	Location of the premises (Mention ward no, Extension etc. & full address)	
02	Age of the premises & quality of construction (mention whether I Class RCC or tiled roof etc)	
03	Total carpet area of the premises (Carpet area shall be calculated as per the note below)	
04	Floor-wise details with Carpet area (mention whether ground floor, first floor etc)	
05	Whether adequate frontage for parking available	Yes
06	Whether premises has independent and proper access for easy movement of staff, customers and bank's assets	Yes
07	Whether titles of the property are clear and offerer is real owner or power of attorney holder	Yes
08	Whether premises is constructed as per approved plan of statutory authorities and permitted to be used for commercial purposes	Yes
09	Whether leasing of premises involves violation of HRC Act, ULC Act or any other Act.	Yes
10	Whether independent water and electricity connection available	Yes
11	Whether offerer is agreeable to procure additional power load at his cost as per Bank's requirement (normally Bank may require 12 to 15 k.w. of power load)	Yes
12	Whether the offerer is ready to provide the facilities of electric supply with lighting fixtures, tubes etc. electric motor in the premises	Yes
13	Whether offerer is agreeable to construct Strong Room at his cost as per Bank's specifications.	Yes

14	Whether offerer is agreeable to construct ATM Room at his cost as per Bank's specifications.	Yes
15	Whether commercial activity permitted & building plan approved	Yes
16	Whether ready-built or under construction	Yes
17	Whether the offerer is ready to provide vitrified flooring at his cost	Yes
18	Whether is having good / sufficient frontage of 25 feet	Yes
19	Whether the offerer is ready to do the colour washing / painting etc., of the premises at the time of handing over the premises / and undertake such work at regular intervals	Yes
20	Whether offerer is ready to offer the premises on lease at a rent inclusive of Municipal /Property Taxes excluding Service tax on rent	Yes
21	Whether the offerer is ready to offer the premises on lease for a period of 20 years or minimum 15 years with reasonable increase, say 15% to 20% in rent after completion of each block of 5 years	Yes

Note: The carpet area shall be covered floor area excluding the following portions

- a) Sanitary accommodation / toilet blocks
- b) Open verandas, corridors and passages / common area
- c) Kitchen & pantries
- d) Staircase & munties
- e) Space occupied by pillars, columns and thickness of walls.

(SIGNATURE OF THE OFFERER)

Name _____

Contact Nos Tel _____

Mob. _____

[The offerer shall be the owner/s of the premises or his Constituted Attorney only who is having a valid registered power of attorney from the owner/s specifically to lease out the premises . No brokers / consultants are entertained]

(This format shall be sent in a separate cover superscribed "TECHNICAL BID – REF PAPER ADVERTISEMENT DATED _____)