

SYNDICATEBANK
Supplying and Installing Eight Passenger
Capsule Elevator for Syndicate Institute of
Bank Management at Manipal.

NAME OF THE CONTRACTOR _____

ADDRESS _____

SIGNATURE OF THE CONTRACTOR _____

DATE OF ISSUE OF TENDER 24.12.2011 on Bank's Website
and 26.12.2011 In news paper.

LAST DATE OF SUBMISSION OF TENDER 16.01.2012 AT 3.00 P.M.

DATE OF PRE - BID MEETING: 05.01.2012 AT 11. A.M.

DATE OF OPENING OF TECHNICAL BID: 16.01.2012 AT 4.00 P.M.

CLIENT
GENERAL MANAGER
GAD: ESTATE DIVISION
SYNDICATEBANK
HEAD OFFICE: MANIPAL
www.hogad@syndicatebank.co.in

NOTICE INVITING TENDER
AND
INSTRUCTION TO TENDERERS

Sealed tenders are hereby invited for Supplying & Installation of one new Eight Passenger Elevator for Syndicate Institute of Bank Management at, Ananthnagar, Stage-II, Manipal, Karnataka - 576104 by the undersigned for and on behalf of Syndicate Bank, Head Office, Manipal.

This is an invitation for bid from vendors/firms manufacturing of Passenger elevators. The bidders are requested to go through the tender document carefully, which will be part of the contract ie, Technical Bid (Cover No.1) and Financial Bid (Cover No.2). The bidders are expected to quote item rates for various items given in "Financial Bid" separately, furnish all the information asked for, sign all the pages and submit the bid "Technical Bid" in separate envelopes superscribing on the envelopes details of proposed Lift such as name of the work, due date, Address of the firm with contact numbers etc.

The sealed tenders(Technical Bid & Financial Bid in separate Sealed covers) shall be received in the office of the GAD: Estate Division, Syndicate Bank, Head Office, Manipal up to 3 PM on 16.01.2012. Technical Bids will be opened at 4 PM on the same day at GAD, Head Office, Manipal in the presence of the vendor / firms or their authorized representatives, who may like to be present. The date of pre-bid meeting will be on 05.01.2012 at 11.00 a.m. at GAD: HO: Manipal. The tenders submitted should be in two bid system and both envelopes (Technical Bid & Financial Bid) shall be sealed and super-scribed as in Para (1) as above.

1. Cover No 1 - Technical Bid shall contain the following:
 - i. EMD as specified
 - ii. Tenderer's letter in duplicate, giving deviation if any.
 - iii. Technical Bid and duly signed supplied to the tenderer.
 - iv. The contents of Cover No. 1 shall not reveal rates of any items of the tender amount quoted by the tenderer.
2. Cover No -2 Sealed Financial Bid shall contain the tender value duly filled in, priced and signed as specified. The tenderer is requested to study the tender document carefully and fill in the tender document as follows:
 - i. The "Rate" column should be typed or legibly handwritten.
 - ii. The "Amount" column should be typed or legibly handwritten.
 - iii. The total amount of each page should be carried over and the Grand total thereof should be specified. Wherever alternative specifications have been specified, amount of such items should not be added to the total.
 - iv. All corrections should be initialed and signature of the tenderer should be inscribed at the Schedule of Rates.

3. The tenderer shall inscribe his initials on all pages of the tender document as a token of acceptance of the terms and conditions set out in the tender documents.

4. If the tenderer shall requires any clarification in respect of the tender document he may contact the Asst. General Manager(Estate), GAD: Estate Division, Syndicate Bank, Head Office, Manipal.

5. Syndicate Bank may issue Addenda/ Corrigenda/ Clarification to the tender documents prior to the [date of opening of the tenders], to clarify documents or to affect modifications in the design or contract terms.

6. Each addenda/ Corrigenda/ Clarification issued by Syndicate Bank shall be provided/sent in duplicate to each person or organization to whom a set of tender documents has been issued. Each recipient will retain one copy of each addendum/ corrigendum for submission along with his tender and return one signed copy to Syndicate Bank as acknowledge of receipt of the same. All addenda/ corrigenda issued by Syndicate Bank shall become part of tender documents.

7. No contract will be awarded except to responsible bidders capable of performing the class of work contemplated. After verification of their credentials, before the award of the contract, any bidder may be required to show that he has the necessary facilities experience, ability & financial resources / to perform the work in satisfactory manner within the time stipulated. Contractor may be required to furnish the department with the statement as to their experience & their financial status.

8. Minimum Pre – qualification Criteria :

I) Average annual financial turn over during the last 3 years, ending 31st March 2011 should be atleast \square 5.40 lakh.

II) Experience of having successfully completed similar works during the last 7 years ending July 2011, in which applications are invited should be either of the following:

a) Three similar completed works consisting not less than the amount equal to \square 7.20 lakh

OR

b) Two similar completed works costing not less than the amount equal to \square 9.00 lakh

OR

c) One similar completed work costing not less than the amount equal to \square 14.40 lakh.

III) The vendors should have their office/service centre at either in Manipal or Udupi or Mangalore or Bangalore.

9. Time Frame:

- a. The time allowed for completion of work is 3(Three) months starting from the date of written order to commence work is communicated.
- b. A contract agreement shall be entered into within ten days of the communication of acceptance of the tender on a stamp paper of requisite value. The cost of stamp paper shall be borne by tenderer.
- c. The contractor/tenderer shall give his/their address for communication along with telephone / fax / telefax / e-mail address and all communication made by Syndicate Bank to the said address by Registered A.D., speed post, courier or any other mode of service shall be deemed to have been effect provided that communication made by telephone, fax or e-mail shall be followed by a written communication through courier/ post. All correspondence addressed to Syndicate Bank shall be in the name of the General Manger, GAD: Estate Division, Syndicate Bank, Head Office, Manipal – 576 104.

10. Earnest Money : The tenderer shall pay EMD of ₹18,000/- (Rupees Eighteen Thousand) amount along with the tender in the form of demand draft of a Nationalized bank in favor of Syndicate Bank, payable at Manipal or in the form of Bank Guaranty from a nationalized Bank other than Syndicate Bank in favour of the Syndicate Bank, payable at Manipal to be submitted along with the tenders. This earnest money deposit will not carry any interest

Upon acceptance of tender the successful bidder shall be required to deposit further sum to make up equal to 2% of tender cost including EMD as ISD(Initial Security Deposit).

11. Syndicate Bank reserves the right to reject all or any of the tenders without assigning any reasons. Syndicate Bank does not bind itself to accept the lowest or any other tender and reserves right to reject any or all of tenders received without assigning reasons/ thereof. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

12. The offer shall remain open for acceptance for a period of 90 days from the date of opening of the tender. The earnest money shall stand forfeited if the tenderer withdraws or modifies his offer within the validity periods or fails to sign the contract agreement after acceptance of his offer or fails to commence the work within fifteen days of the communication of the acceptance letter. With the forfeiture of earnest money the contract shall stand null filled and the tenderer shall have no claim on the same.

The tenderer may give their offer based on their own design without affecting the cage carrying capacity, speed of the lift, type of machine, control operation, type of car & hoist – way door, & door operations specified in price of tender documents. However the deviation in technical specifications shall be brought out clearly as to in what respect the same differs from technical specification appended with the tender documents stating technical as well as financial/ commercial implication thereof. The tenderers are further requested to give the offer for technical bid & price bid separately in sealed covers in duly super scribed by the name of the work. Both the sealed covers shall be sent in one sealed cover super scribing name of work. No price shall be disclosed in technical bid.

13. The contractor shall undertake & complete the work of lift installation within the time limit specified separately reckoned from the date of acceptance of the tender. The contractor shall get the lift in quotation inspected from the lift inspector of Karnataka State on or before handing over the same for beneficial use at their cost.

14. Tenderers are advised to inspect and examine the site and its surrounding and satisfy themselves before submitting their tenders as to the nature of the ground and sub soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own costs all materials, tools and plants, water, electricity, access, facilities for workers, accommodation and movement of labour and all other services required for execution and timely completion of the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work, to be done and of all other services required for execution and timely completion of the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work, to be done and of conditions and rates at which stores, tools and plants etc. will be issued to him by the institute and local condition and other factors having a bearing on the execution of the work.

15. Sales tax, turnover tax, Service Tax, VAT or any other tax on the materials / turnover tax / royalty if any etc. as applicable shall be payable by the contractor and the Syndicate Bank will not entertain any claim in this respect. I.T., WCT and other taxes shall be deducted from the bills as per norms in vogue.

16. After award of the work contractor has to prepare and submit the shaft drawings for approval of the Client.
17. **Retention Money:** Retention money shall be deducted @ 8% from running bills and @ 4% from final bill which shall be released after completion of defect liability period (of one year from date of completion of work) subject no defects were observed in the work.
18. The Contractor shall comply with the provisions of the apprentices act 1961, minimum wages act 1948, workmen's compensation Act 1923, contract labour (Regulation and Abolition Act 1970), payment of wages act 1938, Employer's liability Act 1938, Maternity Benefits Act 1961, and the industries disputes Act 1947, as applicable and the rules and regulations issued there under from time to time as well as all provisions of law applicable to workmen.

Failure to do so shall amount to breach of the contract and the client may at his discretion terminate the contract. The contractor shall also be liable for any pecuniary liability arising on account of violation by him of any of the said acts and shall indemnify the Syndicate Bank on the account. Syndicate Bank should not be liable for any omission on the part of the contractor in so far as any violation of any the aforementioned act.
19. Each tenderer shall submit only one tender, either by him or as partners in a joint venture. A tenderer who submits or participates in more than one tender will be disqualified.
20. Tenderers to submit the entire tender documents. Every tenderer shall submit all documents issued to him for the purpose of this tender after duly filling the same in all respects. Tenders which are found to be vague shall summarily be rejected.
21. Unless otherwise stated, the contract shall be for the whole work as described in the "Schedule of items of works" and the drawings. The contractor shall be bound to complete the whole work as described in the schedule of items of works and the drawings, including additional items, if any, as per drawings and instructions. The issuance of certificate of completion as issued by the client shall be mandatory and will be conclusive proof of completion of work.
22. The work to be carried out under the contract shall, except as otherwise provided in these conditions, include all labour, materials, tools, plants, equipment and transport which may required in preparation of the full and entire execution and completion of works. The descriptions given in the schedule of Quantities shall, unless otherwise stated be held to include wastage of materials, carrying and all other labour necessary for the full and entire execution and completion of the work as aforesaid in accordance with the specifications, good practice and recognized principles.

23. Tenderer to quote for all items: The tenderer shall quote his rate in words and figures with reference to each item just enter for all the items shown in the attached schedule of quantities. Incomplete offer shall be liable for rejection.
24. The tender shall be typed or written in indelible ink and shall be signed by the tenderer or a person or persons duly authorized to sign on behalf of the tenderer. The person or persons signing the tender shall initial all pages of the tender document containing the entries and all corrections or amendments made therein. The rate should be quoted in figures as well as in words for each item. Where there is any discrepancy in the figures and words, the rates in words will be applicable.
25. Tenderer to sign all pages . The tenderer shall sign at the bottom right hand corner of every page of the tender documents in token of acceptance of tender conditions and for the purpose of identification.
26. The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities, which rates and prices shall, except as otherwise provided, cover all his obligations under the contract and all matters and things necessary for the proper completion and maintenance of the works.
27. Interpretations, corrections and charges to the Tender Documents shall be made by Addendum, if required.
28. No addenda will be issued later than four days prior to the date for receipt of the Tender except and addendum withdrawing the request for Tender or one which includes postponement of the date for receipt Tenders.
29. Each Tenderer shall ascertain prior to submitting his tender that he has received all addenda issued and he shall so acknowledge their receipt in his Tender.
30. Following documents shall accompany the tenders:
 31. Crossed Demand draft from Nationalized Bank towards Earnest money.
 32. Income Tax clearance certificate.
 33. Partnership deed or registration certificate of the firm company as the case may be.
 34. Power of attorney as required under rules for signing and submission of tender documents.
 35. List of project executed with all relevant certificates.
 36. List of technical staff and list of equipments.
 37. Technical details as specified in the Tender documents.
 38. List of ongoing projects.
 39. IEEMA Registration
 40. ISO 9001 certificates
41. The provisions in the Tender documents shall govern over the contents of the above paragraphs if in contradiction or variation.

42. The tenderer shall supervise the construction of civil structure for capsule lift to suitable to enable them to erect capsule lift in later stage. The tenderer shall coordinate with the civil contractor during construction of capsule lift.
43. Tenderers should take care of precautionary safety measures at their cost.
44. The tenderer whose tender is accepted is required to obtain necessary permission from Local Authorities/Electrical/Lift Inspectorate of concerned offices for obtention of Lift License after completion of installation of new lift by making necessary payment.
45. Bank will reimburse official charges paid towards the job on production of receipts. Other expenses incurred for follow up to be borne by tenderer.
46. Maintenance of the lift is an essential part of the tender. The supplier is required to provide prompt and effective after sale service, attend break down calls within a shortest possible time. The vendors who are having their service centre at Udupi/Manipal/Mangalore/Bangalore are only required to submit their tender.

General Manager,
Syndicate Bank,
Head Office,
Manipal.

FORM OF ACCEPTANCE

I/We hereby offer to execute the work specified in the Notice Inviting Tender as per specifications and other Tender Documents within the time specified at the rate entered in the schedule annexed here to and in accordance, in all respects, with the specifications, design drawings and instructions in writings referred to in the "Conditions of Contract" and in all other respects in accordance with such conditions so far as applicable.

Should this offer be accepted in whole or in part, I/We here by agene to abide by and fulfill all the terms and provisions of the said conditions of contract annexed hereto and / or in default, thereto forfeit and pay to the Syndicate Bank or its successors in office, the sum of money mentioned in the said conditions.

I/We agree to keep the tender open for ninety (90) days from the due date of opening of the tenders thereof and not to make any modifications in its terms and conditions.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret / confidential documents and shall not communicate information / derived there from to any persons other than a person to whom I / we/ am are authorized to communicate the same or use the information in any manner prejudicial to the safety of the Syndicate Bank.

A sum of Rs.18,000.00(Rupees Eighteen Thousand) is hereby forwarded in the shape of Demand Draft _____ Dated_____ Drawn in favour of the Syndicate Bank, payable at Manipal as Earnest Money. I/We agree that the full value of Earnest money will be forfeited without prejudice to any other right or remedies of the Syndicate Bank or its successor in office, should I/We (i) withdraw or modify my/our offer during the period of validity or (ii) fail to sign the contract agreement after acceptance of the offer or (iii) fail to commence the work within ten days of the issue of acceptance of my / our offer, otherwise the said Earnest money shall be retained by him towards security / deposit accordance with the Conditions of Contract.

I/We agree that should I/ We fail to commence the work specified in the above memorandum, an amount equal to the amount of the earnest money mentioned in the form of invitation of tender shall be absolutely forfeited to the Syndicate Bank and the same may at the option for the competent authority on behalf of the institute be recovered without prejudice to any other right or remedy available in law out of the deposit in so far as the same may extend in terms of the said deposit and in the event of deficiency out of any other money due to me /us under this contract or otherwise.

Dated the _____ day of _____ 2011.

Witness

Contractor

Signature : _____

Signature: _____

Name : _____

Name: _____

Address _____

address: _____

Occupation : _____

Telephone : _____

Fax : _____

ACCEPTANCE

The above offer is hereby accepted by me on behalf of the Syndicate Bank, Head Office, Manipal.

Dated the _____ day of _____ 2012

General Manager,
Syndicate Bank, Head Office,
Manipal

Supplying & Installation of one new Eight Passenger Capsule Elevator for Syndicate Institute of Bank Management at Manipal.

CONTRACT FOR WORKS

This agreement made this _____ day of _____ between _____ (hereinafter called contractor) which expression shall include its administrator, partner, receiver or assignee on the one part and The Syndicate Bank represented by sri-----its Assistant General Manager (hereinafter called "Syndicate Bank") on the other part.

Where as the contractor has offered to execute the provision of 8 passenger elevator for the Syndicate Bank Head Office and Syndicate Bank has accepted his tendered offer for the execution of the above mentioned works.

Now this agreement hereby hereto witnessed as follows:

- a. In this agreement, words and expression shall have the same meanings as are respectively assigned to them as per the general conditions of contract hereinafter referred to.
- b. The following documents shall be deemed to form and be constructed as part of this agreement :
 - i. Contract of works
 - ii. Notice inviting tender and instructions to tenderers.
 - iii. Acceptance of works in accordance with the form of acceptance.
 - iv. Conditions of contract
 - v. Technical specifications
 - vi. Bill of quantities
 - vii. Drawings
 - viii. Addenda
 - ix. Bank guarantee
- c. The contractor shall provide all labour, materials, equipment, services, supervision and management required for the construction of the aforesaid work as specified ahead.
- d. The work will be executed strictly according to speculations and drawings relating to the work as shown in the Tender Documents and Design Drawings.
- e. All addenda, correspondence and modifications of tendered offer and acceptance letter will from part of this agreement
- f. In correspondence of the payments to be made by Syndicate Bank to the contractor in respect of completed work, or item of work, the contractor hereby convenience with Syndicate Bank to execute the work in conformity in all respects with the provisions of the agreement.
- g. Syndicate Bank hereby convenience to pay the contractor, in consideration of completion of works, the price in the manner as specified in this agreement.

- h. The contractor shall commence performance of the work upon award of the contract by Syndicate Bank.
- i. The construction completion time is fixed as 4 months commencing from the date of communication of the award of the contract.
- j. The foregoing represents the entire and integrated agreement among the parties and supercedes all prior negotiations, understandings and agreement, wherever oral or written.

In witness thereof the parties hereto set their respective hands and seals on the day and year first above written.

OwnerFore and on behalf of
For Syndicate Bank, Head Office, Manipal

Assisstant General Manager,

Signed _____

Name _____

Designation _____

Date _____

Contractor

Signed _____

Name _____

Designation _____

Date _____

Signed in the presence of

1.

2.

Signed in the presence of

1.

2.

SPECIAL TERMS AND CONDITIONS OF CONTRACT

1. RULES:

- a) The client shall have the powers to issue directions for any change required in the drawings issued and the contractor shall have no claim for compensation on account of such charges.
- b) The client decisions to classify any item under minor, extra and construction shall be final conclusive and binding on the contractor and the decision given shall not be open to arbitration.
- c) Rate quoted shall remain throughout the execution of the project.

The rates quoted by the contractor shall be inclusive of all labour materials, tools and plants necessary for executing the work and all other miscellaneous expenditures or incidental to in connection with the execution of the contract including all types of taxes, duties royalty, octroi etc. payment of taxes etc. is the responsibility to the contractor and shall not be payable by the owner.

The rate to include providing necessary scaffolding in each elevator hoisting required during the erection project and carry out minor building work comprising of cutting walls, floors, partitions together with any repairs made necessary thereby including grouting of all bolts, sills, steel members, indicator & button boxes in position of the elevator equipment. The contractor shall also provide fascia plates between two landing door, door posts (as required) machine, bearing, buffer support channels, hitch beam, hitch plates and the structural angles (wherever hoisting dimensions are in excess of what is required) at their cost & also erect the same. Contractor shall also carry out necessary wiring work pertaining to elevator equipment & also provide the light in the pit & hoist way from the main switches.

2. SYNDICATE BANK TO PROVIDE:

Lift shaft, pit depth & the machine room including secondary slab wherever required as per requirement of lift contractor.

Necessary archives for the hoist way entrance, three phase power supply in the machine room terminated in triple pole iron clad switch fuse unit for the appropriate testing as per requirement of the contractor for each lift separately including required earthing.

Single phase power supply in the machine room with double pole iron clad switch fuse unit for the appropriate rating as per requirement of the lift contractor for lift separately including required earthing.

Temporary electrical power supply of required capacity will be provided during the erection of the elevators for illumination and operating of contractors tools as well as for starting, testing and adjusting the elevator, except of elevator materials.

The rates quoted shall be remain firm throughout the validity of the contract including any extension period and may be granted on whatsoever grounds. The quoted rates shall hold good till completion of work, even if the delay in completion occurs due to reasons which may be attribute to the owner. The contractor must quote keeping in full view the requirements of the tender document except where it has been clearly stated that extra shall be paid. It is to be understood that nothing extra shall be paid even though it may not have been specifically pointed out that nothing extra shall paid. Therefore the rates to be quoted in the "Schedule of Quantities" by the contractor are to be fully inclusive of the value of work described under several items including all costs and expenses which may be required in and for the construction of the work described including like in prices estimated by contractor for period till completion together with all taxes, general risks, liabilities and obligations (e.g. temporary building fencing, watching, lighting, insurance & like) and the prices are also to be inclusive of all labours, materials, tools, plants, equipments, hoists, tackles, scaffoldings & the sundries, direct or incidental expenditures as may be necessary for full entire completion of the work.

3. SPECIFCATION :

If specification for a time of work are not covered by the detailed specifications / State P.W.D specifications /I.S.I specifications or particular specifications, the same shall be decided by the client and shall be binding on the contractor.

The Client shall have the power to insist upon the contractor to purchase and use such materials of particular approved make which in this opinion be necessary for proper and reasonable compliance with the specifications and execution of work. In the event of any variation / discrepancy in the drawings, specification and tender documents, the decision of the Engineer in charge shall be final, binding and conclusive on the contractor.

- a) As required by the Client, the contractor shall provide all facilities at site manufactures work or an approved laboratory for testing of materials and / or workmanship all the expenditure in respect of this shall be borne by the contractor unless specified otherwise in the contract. The contractor shall when required to do so by the client submit that the materials have been tested in accordance with requirements of the specifications & as per I.S. provision.
- b) Neither the commission by the Client to test the materials nor the production of manufacture(s) certificate etc, as aforesaid shall affect the right of the client to reject, after delivery, the matter ails found not in accordance with the specifications.

4. WORK AND WORKMANSHIP:

- i. The contractor shall make arrangements for and provide at no extra charge all temporary approaches, if requires at site, after obtaining prior approval of the client of the layout of such approaches.
- ii. To determine the acceptance standard of workmanship the client may order the contractor to execute certain portions of works and service such as walls, flooring, joinery finishes and the like under the close supervision of the client on approval, these items shall be labeled as guiding samples and works executed to conform to these samples.

5. EXTENSION OF TIME:

If the contractor shall desire and extension of time for the completion of the work, he shall apply in writing to the client before the expiration of the period stipulated in the tender & if the client, may in his opinion believe that there are reasonable demands for granting an extension, grant such extension, as he thinks necessary or proper. The decision of the engineer in charge in this matter shall be final.

6. GATE PASS:

All roads and plant and materials shall be brought by the contractor to the work site through a covering note to be submitted in 3 copies. One of the covering notes shall be delivered to the security staff, one copy of the client the third copy shall be retained by the contractor.

7) CONSTRUCTION SCHEDULE:

If at any time, the engineer – in – charge determines that the contractor has fallen behind the approved construction schedule, the Engineer – in – charge may, with out any extra cost of the owner, require the contractor to take such steps as may be necessary to improve his progress, especially require him to employ overtime operations, increase the number of shifts, work as holidays and Sundays or increase the capacity of his construction plant and equipment and require him to submit evidence demonstrating the manner in which the contractor proposes to comply with the construction schedule failure to execute the work due diligence.

8) JURISDICTION:

Notwithstanding any other court or courts having jurisdiction to decide the questions forming subject matter of suit any and all action and proceedings arising out of or this contract (including any arbitration in terms thereof) shall be only in the court of competent civil jurisdiction in this behalf at Udupi, Karnataka where his contract is to be singed on behalf of the owner and only the said court shall have jurisdiction to try any such action and / or proceedings to the exclusion of all other courts.

9) SCOPE OF WORK:

The scope of work will be as per enclosed technical specifications. The contractor should note that during preparation of detailed working drawings, according to which the contractor has to execute the work covered under this contract, may change.

The scope of drawings for the entire work are not enclosed but only a few indicating the probably nature construction are attached. The scope of work is not only limited to the drawing attached.

10) CONTRACTOR TO LIABLE FOR ALL TAXES:

The rates specified in the tender shall be inclusive of sales taxes, service tax, VAT or any taxes, toll customs duty of kind, fees octroi, royalty etc. in respect of the contract and the rates shall be irrespective of any variation in the prevailing rates taxes, duties, levies, octroi, etc. and any fresh imposition of any of these by state / central / statutory bodies. The contractor shall indemnify the owner against levy of any taxes etc. in regard to this contract and in the event of the owner shall have the right to recover the total amount so assessed from the contractors dues and the contractor shall also be responsible for all costs or expenses that be incurred by owner in connection with any proceedings or limitation in respect of the same.

11) CLIENT STATUS:

The client shall have general supervision and direction of the work. He has authority to stop the work, whenever such stoppage may become necessary to ensure the proper execution of the work contract. He shall also have authority to inspect and reject all work and materials, which do not conform to the specifications, and to direct that application of contract forces to any portion of the work. As in his judgment is required and to order the said force increased or diminished and to decide questions which arise in the execution of the work.

The client through architect/ owner have the right to suspend the work or part thereof at any time and no claim whatsoever on his account shall be entertained. In case of any clarification the contractor may appeal to the owner whose decision shall be final and binding on the contractor. The above inspection shall, however, not relieve the contractor of his responsibilities in regard to defective materials or workmanship and the necessity for rectifying or replacing the same.

The judgment of client for determining the category of an item not mentioned in the schedule shall be final.

12) SERVICE OF NOTICES OF CONTRACTOR:

The contract shall furnish to the client the name, designation and address to his authorized agent having power of attorney duly notarized and all complaints, notices, communications and references shall be deemed to have been duly given to the contractor or delivered to the contractor or his authorized agent or left at or posted to the address so given and shall be deemed to have been so given in case of posting on the day on which they would have reached such address in the ordinary course of post or on the day on which they were so delivered or left. In the case of contract by partners, any change in the constitution of the firm shall be forthwith notified by the contractor to the client.

13) CONTRACTORS GUARANTEE:

It shall always prevail upon all else that the contractor agrees to give the guarantee of his works in the following manner, which shall remain valid till the release of security deposit.

- i. All materials incorporated in the work shall be new and both workmanship and materials shall be good quality.
- ii. Should any competent of the structure have detected afterwards not exactly tallying with working drawing he shall re-do the element of his own cost and as per instruction of the Client.
- iii. Should at a subsequent date, any materials or fitting or workmanship on any competent of the structure detected as of substandard quality he shall either remove the same and shall re-do at his own cost or shall accept an equitable education in the contract price had the engineer in charge deemed it inexpedient so correct the work, all as per instruction of the client.

14) CONTRACTORS RESPONSIBILITIES FOR THE MANNER OF EXECUTION OF WORKS:

The contractor shall be solely responsible for the manner and the method of executing the work. The work shall be as per approval of engineer-in-charge from time to time for purposes of determination of the question whether the contractor in accordance with the contract executes the work.

15) ACTION AND COMPENSATION PAYABLE IN CASE OF BAD WORK:

If it shall appear to the client to this representatives, that any work has been executed with unsound imperfect or unskillful workmanship or with materials of any inferior description or that any materials or articles provided by him for the execution of the work are unsound or of a quality inferior to the contractor for or otherwise not in accordance with the contract/ State P.W.D specifications the contractor shall, on demand in writing from the client specifying the work, materials articles complained or notwithstanding that the same may have been advertently passed, certified and paid for, forthwith rectify or remove the materials or articles so specified in whole or in part, as the case may require or as the case may be remove the materials or articles so specified in whole or in part, as the case may require or as the case may

be remove the materials or articles so specified and provide other the suitable materials or articles so specified at is own cost and in event of his failing to do so within a period to be specified or articles so specified at his own cost and in the event at his failing to do so within a period to be specified by the client in his demand aforesaid, then the contractor shall be liable to pay compensation at the rate of one percent, on the amount of the estimate for the every day not exceeding days while his failure to do so that continue and in the case of any such falter the client may rectify or remove, and re-execute the work or remove and replace with other materials or articles complained of, as the case may be at the risk and expenses in all respect of the contractor.

16) CONTRACTOR TO COMPLY WITH LAWS:

- i. The contractor shall be governed by the law I force in the republic of India.
- ii. The contractor to comply with all laws etc, the contractor shall be responsible to secure compliance with the Karnataka State as well as the rules, by-laws and orders of the law authorities and statutory bodies which are in force or as may be in force time to time he shall give to the police and other relevant authorities, all such notices, etc. as may be required by law and obtain all requisite license for temporary constructions, enclosures etc, and pay all fees, taxes and such other dues or charges which may liable on account of any of his operations in executing the works under this contract. The owner shall not pay anything extra to the contractor on this account the contractor shall also make good this own cost, any damage done by him to any adjoining property during execution of work. The contractor shall use the materials of approved manufacture and must be got approved from the Architect / Engineer in charge before incorporation of the same in the works.

17) COMPLIANCE OF ENTIRE PROVISIONS IS OBLIGATORY UPON CONTRACTOR:

It shall always prevail, otherwise specifically stated, that the entire provision of tender documents been opened upon and accepted for compliance by the contractor without any reservation.

18) The contractor shall not sublet the work as a whole or in part thereof without prior when approval of client. In case of breach, the contract agreement will be terminated and further action shall be taken as per terms of the contract agreement

19) The contractor shall indemnify Syndicate Bank against all action, suits, claims & demands through or made against the department in respect of work of this contractor against any loss, damage to Syndicate Bank in consequence of any action or suit being against the contractor for anything done or omitted to be done in execution of the work of this contractor.

The contractor shall fully indemnify Syndicate Bank against all actions, suits, claim, demands, cost charges and expanses arising from or incurred by reason of any infringement or alleged infringement of any letters, patent design landmark or name copyright or other protected rights in respect of any machine plant, work materials things or system or method of using fixing working or arrangement used or fixed or employed by the contractor.

20) The contractor shall at his own expenses insure an all times prior to commencement of period of maintenance keep insured against destruction or damage by fire or earthquake, storm & tempest all such plant & materials order for the work as may for the time being be upon the site for the full value of such plant & materials. The contractor shall also make take the third party compensation insurance policy to cover the employees working at the site.

21) The contractor(s) shall provide free maintenance service including supplying of necessary spares and materials regular servicing of elevators and attending the break down calls whenever warranted for the period of 12 months from the date of taking over the lift installation covered under the contract for beneficial or commercial use.

22) The contractor(s) should give his / their rate per year and terms and conditions for all in service contract for the lift in question. The all in service contract will remain in force for the period of 15 years after completion of period of free maintenance stated in above. The offer of tenderer for all in service should include cost towards supply of necessary spares, materials, and regular and break down services and overloading of the equipment.

23) The all in service rate per year has been demanded for General information. The offer received for all in service will be dealt with separately and shall have no relevance with main offer covered in schedule .

24) Any addition or deletion in scope of work will be at the discretion of the client.

25) No claim for any postponement of work OR reduction in the scope of the work shall be entertained.

Date:

Seal and signature of the contractor.

ADDITIONAL SPECIFICATIONS FOR 08 PASSENGER (capsule) LIFT – 1 NOS

S.N	Particulars	Requirement
1	Type of lift	Passenger
2	Number of Lifts required (Location wise)	1 NO
3	Load : Number of persons	544Kgs / 08 Passenger
4	Rated speed	1.00 mtr/sec.
5	Travel in meters	15.00 mtr
6	Number of floors Served	G + 1 (single ht with out intermediate landing)
6a	Inside of lift well	2100mm x 1300 mm (Wide x Depth)
6b	Pit depth	2100 mm from Ground floor level.
7	Clear inside size of lift car	As per site condition
8	Position of counter weight	At the side
9	Position of machine room	Directly above the Lift Well.
9a	Type of control	Microprocessor based simplex collective selective operation AC variable voltage variable frequency (V3F) Drive without attendant.
9b	Type of operation	Simplex collective, selective control with / without attendant.
9c	Potential free contacts	Potential free contacts for each floor position and up and down movement of the lift shall be provided in the controller which can be used for the building automation system at a later date.
10	Car Entrance Door	Stainless steel – Hairline Finish.
10a	Number	One
10b	Clear Opening door size	800mmx2000mm Minimum
10c	Type of order	Horizontal sliding – centre opening
10d	Car open in front only or open	In front only
11	Construction design & finish of car body work	As per general specification (stainless steel with Hairline finish)
12	Proof of signal system	<ul style="list-style-type: none"> iii. Digital floor position indicator in the car and at all landings (to be provided above the car/landing doors. iv. Travel direction indicator in the car and at all landings (to be provided above the car/landing doors.

		<ul style="list-style-type: none"> v. Gongs & visual indication on all landings for pre-arrival of the car two or more cars. vi. Overload warning Audio & Video indicator inside the Lift. vii. Battery operated alarm bell and emergency light. viii. Car operating panel with fade proof luminious buttons in car and with intercom. ix. Luminious hall buttons at all landings. Fireman's switch at ground floor.
13	Landing Entrance	
13a	Location of landing entrance in different floors	All doors on the same side.
13b	Number	2 (Ground + 1)
13c	Size	800 mm (minimum) x 2000 mm
13d	Type of Door	Horizontal sliding-centre opening stainless steel scratches proof - Hairline finish.
14	Electric Supply	<ul style="list-style-type: none"> x. Power -415V, AC, 3 Phase 50 Hz, 4 Wire system xi. Lighting 230V, AC, 50HZ
14a	Is neutral wire available for control circuits	Yes
15	Proposed date for commencement on site	Site available
16	Storage space provided	Yes
17	Additional Item, if any	<ul style="list-style-type: none"> xii. CPO shall be provided in suitable height xiii. Hand Rail shall be provided xiv. ARD shall be provided with maintenance free batteries xv. Both Ray based and pressure switch shall be provided for door opening xvi. Braille shall be provided NCOP (In one no. Lift out two Nos) xvii. Chime in the lift lobbies shall be provided. xviii. Inter come. xix. Minimum 4 Nos of 8 mm dia hoist way ropes or 3 Nos of 10 mm dia hoist way ropes shall be provided

	xx.	Provision for Manual rescue of passenger in case of power failure (It should be mechanical with no dependency on batteries) shall be provided.
	xxi.	Car ceiling – Sleek (small circular lights) – SS Mirror Finish
	xxii.	Car Floor - PVC

WORKS TO BE DONE BY THE DEPARTMENT :

The department shall be responsible for the following works only and these are excluded from the scope of the successful tenderer :

1. Provision of 3 phase 4 wire 50 Hz, 415 volts AC power supply terminated in the lift machine room separately for each lift / escalator with suitable sized Three phase and N Switch fuse with double earthing .
2. Provision shall also be made for suitable size TPN switch fuse at the ground floor for each lifts.
3. Provision of single phase 50 Hz 230V AC power supply terminated with suitable sized SPN Switch fuse for lighting in the machine room and lift well.
4. Free water and power supply during installation, testing and commissioning periods
5. Properly ventilated machine room with exhaust fans, lift well and water proof lift pit
6. Provision of adequate lighting in the machine room and at all landings
7. Provision of hoisting beam or hook above the lift well and trap door
8. Necessary flooring in the lift well portion in the machine room to cover the open areas after installation of machine.
9. Stair case from the top most landing or terrace to machine room

WORKS TO BE DONE BY THE CONTRACTOR :

In addition to the manufacture, supply, installation, testing and commissioning of the lift including all auxiliary equipment following works shall be deemed to be included within the scope of the work to be done by the contractor.

1. All minor civil work necessary for installation of equipment such as making of opening in walls/floors, either of RCC or brick masonry etc., and restoring them to original condition and finish. The scope of minor building work included all grouting of foundation concrete pads to be formed or made as base for supporting RS joists etc., grouting and anchoring of all boards clamps supports foundation bolts, installation in position of RS joists in the machine room, lift well or in the pit such works

shall exclude cutting of marble work and construction of partition wall wherever involved.

2. Supply of necessary RS joists or angle iron supports brackets etc., for installation of the lift either in the machine room or at other places as may be necessary including their installation in position.
3. All electrical works except bringing in main connection and earth connection to the machine room terminated on suitable switch fuse unit/board. All electrical works including inter-connection from this switch/board and loop earthing from the earth bar to be provided in the machine room shall be done by the successful contractor.
4. Responsibility to ensure safety of lift materials against pilferage and damage till the installation is handed over to the consignee.
5. All scaffolding as may be necessary in the lift well during erection work and subsequently removed.
6. Temporary barricades with caution boards at each landing to prevent accident during execution of work.
7. Supply and installation of landing fascia plates made of steel, car apron plates, sill support angles with necessary clamps, foundation bolts supports etc., as are necessary in connection with the installation of the lift.
8. Steel ladder to be provided for access to lift pit wherever required under regulations.
9. The tenderer shall arrange licensed electrical contractors certification for obtaining erection license as well as running license and other requirements at his cost.
10. The tenderer shall arrange inspection of Electrical/ Lift Inspectorates at his cost including their liasioning charges.
11. All general arrangement drawings :
 - a) Details of foundations for equipments, load data location etc. of various assembled equipment as may be needed generally by other agencies for purpose of their work. The data will include breaking load on guides, reaction of buffer on lift pits, reaction on support points in machine room lift well etc.
 - b) Complete lay out dimensions for every unit/group of units with dimensions required for erection purposes.
 - c) Any other drawing/information not specifically mentioned above but deemed to be necessary for the job by the contractor.
 - d) List of items to be carried out by the department in accordance with the tender accepted.

SYNDICATE BANK

FORM FOR DECLARATION OF CONTRACTORS

I/ We (Name of the Contractor/Firm/Name of the Work)_____

Am/ are desirous to execute the work relating to dismantling the existing lift and installing new lift as per the enclosed specification for SyndicateBank Head Office Building, Manipal and hereby furnished the detailed informations as under:

SI No	Details	
1	(1)Name of the firm	
2	(2)Whether Proprietor/Partnership/Private LTD Co/Public LTD Co Address	
3	Telephone Number Office	
	Residence Fax Email Name of Authorised Signature/ Power of Attorney holder	
4	Month and year in which the firm was established.	
5	Particulars of old firm (if present firm is new) if main partners were working as construction contractors in some other name in the past (The partnership deed of old firm is to be enclosed)	
6	Particulars of sister construction firms (if any)	
7 (i)	What is the constitution of the firm viz Sole Proprietor, Partnership, Pvt. Ltd., Public Ltd., etc.	

ii)	Enclosed copy of partnership deed, articles of association, or affidavit, in case of sole proprietorship as per Annexure.	
8	Whether empanelled with CPWD/ PWD/MES If yes, Empanelment letters to be enclosed	
9	Whether empanelled with any other Nationalised Banks/LIC If yes, empanelment letter to be enclosed	
10 i)	Annual turnover for the last three years (enclosed documentary evidence or proof to support figures)	Year ₹ In Lakhs
		2009-2010
		2008-2009
		2007-2008
11.i)	Name and complete postal address of bankers	a) b) c)
ii)	Enclose solvency certificate indicating amount.	
12	Details of work in progress	
13	Address, Telephone No., Fax No., e.mail No. of local servicing centre	

Place

Seal & Signature of Contractor

Date:

SCHEDULE

Earnest Money to deposited	Rs.18,000/- (Rupees Eighteen Thousand only) in the form of demand draft in favour of Syndicate Bank, Manipal.
Date of Commencement	7 days from the date of letter of acceptance
Time of completion	3 (Three months from the date of written order
Liquidated damages for on completion of work in time	@ 1% of contract amount per week or part thereof for delayed execution subject to a maximum of 10% of contract amount.
Initial Security Deposit	2% (Two Percent) of tendered amount as mentioned in notice inviting tender.
Retention Money	8% (Eight Percent) retention money to be kept from every running bill and 4% form final bill which shall be released after completion of defect liability period. Only 4% of final bill amount shall be kept as retention money for entire defect liability period, 12 months from the date of handing over the lift to the client..
Period of submitting final bill	Within 4(four) weeks of virtual completion of work/ handing over the lift to the client.
Release of initial security deposit	After successful completion of work.
Defect liability	12 (twelve) months from the date of virtual completion as certified by the Architect/ Owner.
Insurance	a) Insurance to be obtained, as per workman's compensation act and other acts in force from time to time. b) Work to be ensured from fire and other damages as stipulated elsewhere in the tender document.
Guarantee period	1 Year for the complete installation of the work

PROFORMA OF BANK GUARANTEE FOR
CONTRACTOR PERFORMANCE SECURITY
(To be stamped in accordance with stamp Act, if any,
of the country of issuing bank)

Bank Guarantee No.....
Date.....
Ref.....
(Specification No.)

To
General Manager,
Syndicate Bank,
Head Office
Manipal

Dear Sirs,

In consideration of the syndicate Bank (hereinafter referred to as the OWNER /PURCHASER which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and assigns) having awarded to M/s..... with its Registered office/Head office at (Hereinafter referred to as the 'CONTRACTOR' Which expression shall unless repugnant to the context or meaning thereof include its successors, administrators, executors and assigns), a contract by issue of OWNER/PURCHASER'S Letters of Award No..... dated and the same have been unequivocally accepted by the CONTRACTOR, resulting in a CONTRACT bearing No.....dated.....valued at For (Scope of contract) and the CONTRACTOR having agreed to provide a CONTRACT performance Guarantee for the faithful performance of the entire CONTRACT equivalent to..... Being% (.....percent) of the said value of the CONTRACT to the OWNER/PURCHASER.

We.....
(Name & Address)

Having its Head office at (hereinafter referred to as the 'BANK' which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns) do hereby Guarantee and undertake to pay the OWNER/PURCHASER, on demand any and all monies payable by the CONTRACTOR to the extent ofas aforesaid any time up

to.....(days/month/year) without any demur, reservation, contest, recourse or protest and/or without any reference to the CONTRACTOR. Any such demand made by the OWNER/PURCHASER on the BANK shall be conclusive and binding notwithstanding any difference between the

OWNER/PURCHASER and the CONTRACTOR or any dispute pending before any Court. Tribunal, Arbitrator or any other Authority. The BANK undertakes not to revoke this Guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that the Guarantee Herein contained shall continue to be enforceable till the OWNER/PURCHASER discharges this Guarantee.

The OWNER/PURCHASER shall have the fullest liberty without affecting in any way the liability of the BANK under this Guarantee from time to time to extend the time for performance of the CONTRACT by the CONTRACTOR. The OWNER/PURCHASER shall have the fullest liberty, without affecting this Guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the CONTRACTOR, and to exercise the same at any time in any manner and either to enforce or to forbear to enforce any covenants, contained or implied, in the CONTRACT between the OWNER/PURCHASER and the CONTRACTOR or any other course or remedy or security available to the OWNER/PURCHASER. The BANK shall not be released of its obligations under these presents by any exercise by the OWNER/PURCHASER of its liberty with reference to the matters aforesaid or any of them or by reason of any other act of forbearance or other acts of omission or commission on the part of the OWNER/PURCHASER or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving the BANK.

The BANK also agrees that the OWNER/PURCHASER at its option shall be entitled to enforce this Guarantee against the BANK as a principal debtor, in the first instance without proceeding against the CONTRACTOR and notwithstanding any security or other Guarantee that the OWNER/PURCHASER may have in relation to the CONTRACTOR's liabilities.

Notwithstanding anything contained hereinabove, our liability under this Guarantee is restricted to.....and it shall remain in force up to and including..... and shall be extended from time to time for such period (not exceeding one year), as may be desired by M/s on whose behalf this Guarantee has been given.

Dated this.....day of.....
at

WITNESS

.....
(SIGNATURE)

.....
(SIGNATURE)

.....
(NAME)

.....
(NAME)

.....
(Official Address)

.....
(Designation with Bank
Stamp)

This sum shall be five (5) percent (%) of the CONTRACT price

This validity date will be sixty (60) days beyond Defects Liability Period.

Note :

- p) The stamp papers of appropriate value shall be purchased in the name of BANK issuing the Guarantee.
- q) The Bank Guarantee shall be from a Nationalized Bank in India.

SYNDICATE BANK

Name of Work:
**Supplying and Installing Eight Passenger Capsule Elevator for
Syndicate Institute of Bank Management at Manipal.**

FINANCIAL BID

ISSUED TO: _____

CLIENT:

General Manager,
G A D: Estate Division,
Syndicate Bank,
Head Office,
Manipal.

SCHEDULE OF WORK FOR PASSENGER LIFTS :

S.N.	Description	Unit	Qty	Rate	Amount
	<p>(A) --- SUB HEAD -1 Supplying, installation, testing and commissioning of 8 passenger (544Kgs) Lift having contract speed of 1.00 Mtrs per sec serving different floors in the lift shaft as per detailed specifications enclosed and as under: Location of Lifts :</p> <ul style="list-style-type: none"> i. Speed : 1.00 Mtr.Per .Sec ii. Floors : G + 1 iii. Travel 15.0 Meters (approx) iv. Controller : AC variable voltage & variable frequency v. Automatic rescue device complete with dry maintenance free batteries as required vi. Providing manual rescue of passenger system in the lift in case of power failure (mechanical system no dependency of batteries) vii. Operation:Microprocessor based single automatic push button/simplex selective collective control with / without attendant viii. Existing Duct Size: 2100 mm x 1300 mm. ix. Minimum Car Size:1200mm x 800 mm . x. Existing pit depth: 3350 mm. xi. Flooring Vinyl flooring. xii. Power – 415V, 3 Phase, 50 HZ, 4 wires system xiii. Type of doors: <ul style="list-style-type: none"> a) Car: Power operated, centre opening horizontal sliding stainless steel scratch proof (Hairline finish). b) Landing doors: stainless steel scratch proof (Hairline finish)with 	Nos	1		

	<p>opening of 800mm-2000mm-</p> <p>xiv) Car: Stainless steel/scratch proof with Hairline finish as that of door.</p> <p>xv) Over-load warning Audio and Video indicator inside the lift.</p> <p>xvi) Intercom facility.</p> <p>xvii) Car Ventilation: Blower Fan of reputed make .</p>				
	A hand rail not less than 600mm long at 900mm above floor level to be fixed adjacent to control panel in the lift car.	Set	1		
1	<p>Voice announcement system in the car to announce the position of the elevator in the hoist way as the car passes or stops at a floor served by the elevator</p> <p>Total of SUB HEAD -1 - (A)</p> <p>(b) ---SUB HEAD – 2</p> <p>Comprehensive maintenance of lifts which include routine, preventive & break down maintenance for period of 5 years including repair/replacement of worn out items with minimum downtime and warranty & guarantee of repaired / replaced items after completion of one year guarantee period</p>	Set	1		
	TOTAL SUB HEAD – 2 - (B)				
	GRAND TOTAL (A) + (B) =				

Place :

Date :

(Seal & Signature of Contractor / Supplier)