



**General Administration Department**  
**Corporate Office, 2<sup>nd</sup> Cross, Gandhinagar, Bangalore - 560009**  
**Phone No. 080 22385606, Fax No.080 22353701**

**NOTICE INVITING EXPRESSION OF INTEREST FOR  
APPOINTMENT OF PROJECT MANAGEMENT AGENCY FOR CONSTRUCTION  
OF CORPORATE OFFICE BUILDING AT BANGALORE**

Syndicate Bank invites Expression of Interest from well established, experienced and reputed Public Sector Undertakings of sound financial standing with proven track record and expertise in completing large civil construction projects on turnkey basis to undertake the construction of Bank's Corporate Office building at Bangalore. This is in cancellation of earlier advertisement / corrigendum published in our website calling offers for Project Management Consultant for the said project.

For further details, please visit the Bank's website [www.syndicatebank.in](http://www.syndicatebank.in). Interested parties may send their responses in prescribed format, along with supporting details, in a sealed cover to the Bank on or before 3.00 P.M, 01.12.2011.

The pre-bid meeting will be held at 11 AM on 21.11.2011 at our Corporate Office, 2<sup>nd</sup> Cross, Gandhinagar, Bangalore – 560 009.

The Bank reserves the right to accept or reject any or all proposals without assigning any reason whatsoever.

11.11.2011

**General Manager**



**General Administration Department**

**Corporate Office, 2<sup>nd</sup> Cross, Gandhinagar, Bangalore - 560009**  
**Phone No. 080 22385606, Fax No.080 22353701**

**DATA SHEET**

1.	Tender Notice No.	07/2011 Dated 11.11.2011
2.	Name of the work	PROJECT MANAGEMENT AGENCY FOR CONSTRUCTION OF CORPORATE OFFICE BUILDING AT BANGALORE
3.	Bid Security	₹1,00,000/- (by way of Demand Draft issued by any Scheduled Bank favouring "Syndicate Bank" and payable at Bangalore)
4.	Pre Bid meeting	At 11 AM on 21.11.2011 at Syndicate Bank, General Administration Department, 2 <sup>nd</sup> Cross, Gandhinagar, Bangalore – 560 009.
5.	Tender forms available from	11.11.2011 to 01.12.2011 from the above address or from Bank's website <a href="http://www.syndicatebank.in">www.syndicatebank.in</a>
6.	Last date of submission of tender	01.12.2011 up to 3.00 PM
7.	Tender to be submitted to	The Asst. General Manager, Syndicate Bank, General Administration Department, Corporate Office, 2 <sup>nd</sup> Cross, Gandhinagar, Bangalore – 560 009.
8.	Bid system	<b>Technical bid</b> containing Annexure A, Proforma I to IV along with Bid Security and all relevant supporting documents in a sealed cover.  <b>Price bid</b> containing Annexure B in a separate sealed cover.
9.	Opening of Technical bid	At 3.30 PM on 01.12.2011
10.	Liquidated Damages for Delay	0.5% of the total fees payable to the PMA per week or part thereof of delay limited to maximum of 10%.
11.	Performance Guarantee	5% of the total fees (approx.) within 30 days of the date of acceptance of offer and valid for 3 years.
12.	Validity of offer	120 days
13.	Defect Liability Period	1 year from the date of handing over of ready to occupy building.



भारत सरकार का उपक्रम A Govt. of India Undertaking

**General Administration Department**

Corporate Office, 2<sup>nd</sup> Cross, Gandhinagar, Bangalore - 560009

Phone No. 080 22385606, Fax No.080 22353701

**NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR  
APPOINTMENT OF PROJECT MANAGEMENT AGENCY (PMA) FOR  
CONSTRUCTION OF CORPORATE OFFICE BUILDING AT BANGALORE**

1. Syndicate Bank invites Expression of Interest from well established, experienced and reputed Public Sector Undertakings (PSUs) of sound financial standing with proven track record and expertise in completing large civil construction projects on turnkey basis, to undertake the construction of Bank's Corporate Office building at Bangalore.
2. **Nature of PMA's services:** The Bank has acquired a piece of land, measuring about 5000 sqm in Bangalore. The Bank intends to construct a modern office building with all amenities and services for use as its Corporate Office with an attached branch. It proposes to entrust the entire project on turnkey basis to a Project Management Agency (PMA for short) who shall assume complete responsibility to plan, design and construct and hand over the building, with all services and amenities fit for occupation and with all necessary clearances and approvals from local authorities, in a time-bound manner.
3. **Bank's requirements:** The Bank's requirements are given very broadly in Annexure - 1. These are tentative and subject to revision/modification taking into account the recommendations of the Architect who will design the project, the technical feasibility and commercial constraints. Bank intends to develop the full available land making use of the maximum permissible FSI and expects to construct at least about 11000-12000 sqm of office accommodation in the plot of land.
4. **Scope of PMA's services:** The PMA is required to provide all services right from site survey and geotechnical investigations, comprehensive architectural services, structural designing and detailing, designing and detailing of various services, undertaking the construction works, project management activities, obtaining necessary clearances and sanctions and service connections from local authorities and handing over the building complete with all amenities fit for occupation. An indicative, but not exhaustive, list of the services required to be provided is given in Annexure - 2.
5. **Eligibility criteria for applicants:** The applicant shall satisfy the following minimum requirements:
  - 5.1. Shall be a Public Sector Undertaking, set up by the Central or any State Government, to carry out civil construction works.
  - 5.2. Shall have at least 20 years of experience in carrying out large civil construction works as on 31.3.2011.
  - 5.3. Shall have an average annual turn over of ₹300 Crore during the last 5 financial years from civil construction works.
  - 5.4. Shall have earned profit in 3 out of last 5 years.
  - 5.5. Shall have in house expertise for architectural designs, structural designs, plumbing designs and electrical and mechanical designs including air-conditioning and fire fighting services.

5.6. Should have completed on turn key basis 3 multistoreyed (G+4 or more) building projects , each costing at least ₹30 Crore, in the last 5 years ending on 31.3.2011.

5.7. Shall have ISO certification.

6. **Submission of bids:** The interested and eligible applicants may download this bid document from the Bank's website [www.syndicatebank.in](http://www.syndicatebank.in). The entire document with all annexures (except the Price Bid – Annexure B), and proformas duly filled in with all necessary particulars along with copies of certificates / credentials /documents to establish their eligibility, should be sealed in a cover super scribing “**Selection of PMA for construction of Corporate Office building – Technical Bid**”. The Price Bid (Annexure B) alone shall be sealed in another cover super scribing “**Selection of PMA for construction of Corporate Office building – Price Bid**”. The two covers shall then be sealed in a third cover super scribing “**Selection of PMA for construction of Corporate Office building**”, addressed to the **Asst. General Manager** and submitted at the following address not later than **3 PM on 01.12.2011**. The bidder's name shall be written on all covers.

General Administration Department  
SyndicateBank, Corporate Office, 2<sup>nd</sup> Cross,  
Gandhinagar, Bangalore – 560009.  
Phone No. 080 22385606, Fax No.080 22353701.

The persons to whom the sealed covers can be handed over, in case of hand delivery, are Sri Tapan Basu, Asst, General Manager and Sri M.Samanta, Senior Manager (Tech), General Administration Department, Syndicate Bank, Corporate Office, 2<sup>nd</sup> Cross, Gandhinagar, Bangalore – 560 009.

7. The application shall be signed by authorized representative.
8. The applicants shall furnish correct and complete information. If necessary, additional sheets may be used. If any information furnished by the applicant is found incorrect at a later stage, it shall be liable to be debarred from further selection process or termination of the agreement in addition to such other action as the Bank may deem fit. Bank reserves the right to independently verify the particulars furnished by the applicant. Incomplete applications and applications not filled properly with requisite details are liable for rejection and Bank will not entertain any further communication in such cases.
9. **Documentary proof** with respect to the details furnished in the application form regarding eligibility criteria shall be furnished along with the application form. In this regard, copies of the work orders and completion certificates and/or such documents shall be submitted. A list of all such documents should also be attached. Applications without proper proofs for establishing the credentials may be rejected and no correspondence will be entertained in this regard.
10. **Validity of the offer:** The offer shall be valid for a period of 120 days from the last date of submission.
11. **Opening of Bids:** The Technical bids shall be opened at 3.30 PM on the last day fixed for receipt of the bids in presence of the bidders' representatives, who desires to be present.

## **12. Method of selection:**

- 12.1. The evaluation of the Technical Bids and short-listing will be made based on particulars and documents furnished by the applicant after due verification if considered necessary (Such verification, if any, conducted by the Bank will not absolve the applicant of its responsibility to furnish correct information/details). Taking into account the past experience and expertise of the applicants, their in-house resources in various fields, nature and magnitude of similar works carried out in the past, the Bank will short list 3 (or such other number as may be decided later) applicants.
  - 12.2. The short-listed applicants may have to make a presentation before the top management of the Bank on the concept of the project, major milestones and their time-lines, steps proposed to be adopted to ensure completing the project within a specified time-frame without any cost and time over-run, quality assurance policy etc. All expenses for making the presentation will have to be borne by the applicant/bidder.
  - 12.3. The evaluation may also involve inspection of works / projects and feedbacks from clients.
  - 12.4. The price bids of the short-listed applicants will be opened under intimation to the short-listed parties.
  - 12.5. Final selection will take into account the applicant's credentials, the presentation and the Price quoted.
13. A Bid Security of ₹1,00,000/- (Rupees One Lakh only) by way of a Demand Draft issued by any Scheduled Bank favoring Syndicate Bank and payable at Bangalore shall be submitted along with the proposal. Otherwise, the proposal is liable for rejection. Bid Security of successful offerer will be returned on submission of Performance Guarantee. The Bid Security of unsuccessful offerers will be returned on finalisation of the PMA or after expiry of the validity of the offer. No interest shall be allowed on Bid Security.
  14. The applicant who is finally selected will have to enter into an agreement with the Bank.
  15. No costs incurred by the applicant for applying, for providing necessary documents/ clarifications or for attending discussions, conferences or site visits will be reimbursed by the Bank.
  16. For any other clarification, intending applicants may contact at the above mentioned address during office hours before the last date of submission.
  17. Canvassing in connection with the offer is strictly prohibited .
  18. The Bank reserves the right to modify the terms of this EOI, including the Eligibility Criteria, and to accept or reject any of the offers or to discontinue the selection process without assigning any reason.
  19. The bank's decision on all matters connected with the selection process shall be final and binding on the applicants.

**General Manager.**



## OTHER TERMS AND CONDITIONS

1. The PMA shall be responsible for any damage or loss on account of neglect of professional duty or conduct on the part of its staff or engineers or others. To this effect, the PMA shall indemnify Bank.
2. The PMA shall not have any objection to the Bank maintaining any Engineering staff, or appointing an outside agency, at its own cost at the site of works to carry out work and duties allotted to them by Bank, in respect of the works at site or for overall surveillance, scrutiny, reporting or verification considered necessary by the Bank. The PMA shall extend all necessary cooperation and assistance to such staff/agency including furnishing drawings, details etc.
3. **Certification of bills:** The PMA shall, in accordance with and as required by the terms of agreement or agreements entered or to be entered into with contractors, certify after due verification that the work measured and recommended for payment are fully consistent with the stipulation in the specifications, drawings and bills of Quantities prescribed in the contract agreement entered into with the contractor/s. In the matter of approving such bills, the PMA shall conform to the rules and instructions issued by Bank and intimated to the PMA subject to further scrutiny by Bank if felt necessary. The PMA shall be deemed to guarantee the correctness of all such certificates and shall hold themselves responsible for the correctness of all bills and certificates issued, scrutinized or checked by them, as to the quality of the work concerned as well as the quantities of various items of works. Before certifying any bill PMA shall ensure that the work being certified is, in general, in accordance with the designs, drawings and specifications.
4. The PMA shall not, without the written consent of Bank, make/allow any deviations in the plans or estimates or order any variations, omissions, or extras or fix any new rate or rates for any items of work in consequence thereof.
5. **Terms of payment:**
  - 5.1. In consideration of the performance of the contract, Bank agrees to pay the PMA, the professional fees for their services at .....% fees on cost of works, certified by PMA and accepted by the bank, as paid/ payable to the Contractor/s.
  - 5.2. The above fees shall be deemed to cover, besides professional fees for services rendered, all expenses incurred on salary, wages, compensation, bonus, travelling and medical allowances/expenses, PF contribution, insurance and any other allowances or compensation whatsoever paid by the PMA to its employees, staff, workers etc engaged on the project whether directly or indirectly. Day to day expenses incurred in running the PMA's site/project office, on-site and off-site overhead expenses shall also be deemed to be covered by the above fees. Service tax, if payable, shall be paid extra.

- 5.3. The cost of setting up a small project office at site, including the cost of office furniture and equipments for the project office will be treated as cost of the project for the purpose of payment of the PMA's fees subject to the PMA getting prior approval of the Bank before incurring any such approval. On completion of the project, the office, furniture and equipments shall be disposed off as directed by the Bank.
- 5.4. The cost of the project for calculating the fees shall not include fees paid for getting sanctions and approvals from Local Authorities and mandatory deposits kept with such Authorities. Cost of equipments, machineries, fittings, fixtures, works etc procured/carried out directly by the Bank will also not be included in the cost for calculation of PMA's fees.
- 5.5. Bank shall not pay or incur any expenditure towards consultants engaged by the PMA for carrying out any part of the Project. The Bank expects the PMA to have sufficient in-house experience and expertise in handling all matters connected with the execution of the Project. Expenses, if any, incurred by the PMA for engaging external consultants for carrying out, checking, verifying, vetting, testing etc of any part of the work/services assigned to the PMA are to be met out of the PMA's fees.
6. **Advance Deposit:** The Bank shall deposit with the PMA an advance of 20% of the approved estimated cost, within 2 weeks of the approval of the estimate, on submission of a Bank Guarantee for same amount by PMA, valid for 30 months. Further installments will be paid on receipt of demand from the PMA duly supported with a 'Utilisation Certificate' certifying utilization of the amount already deposited, detailed statement of how the funds were utilized and relevant invoices & bills and based on inspection of progress by Project Monitoring Team constituted by the Bank. Final accounts will be settled after getting audited accounts of expenditure on the project from the PMA. The PMA's fees will be paid separately by the Bank on receipt of periodical bills supported with expenditure details on the project. The PMA shall not adjust its fees from the deposits made with it.
7. **Performance Guarantee:** The PMA shall furnish to Bank a Performance Guarantee in the form of a Bank Guarantee, valid for a period of 3 years, for an amount of 5% of the total fees (approx.) within 30 days of the date of acceptance of their offer. On completion of the project in all respects including the Defect Liability Period and submission of the final audited accounts, the Bank Guarantee shall be returned, after adjusting dues if any. If the Defect Liability Period is not completed within the validity of Bank Guarantee, i.e. 3 years; PMA shall get the Bank Guarantee extended till the completion of Defect Liability Period.
8. **Liquidated damages:** If any delay in execution of the work is attributable to the fault of the PMA, Bank shall be entitled to recover liquidated damages at the rate of 0.5% of the total fees payable to the PMA per week or part thereof of delay limited to maximum of 10%.
9. **Changes in the Project:** Bank without invalidating the agreement with the PMA, reserves its right to make changes in the project within the general scope of this agreement consisting of additions, alterations, deletions or other revisions. All such changes in the project shall be authorized by change order in writing and shall be carried out by the PMA.

## **10. Termination of contract.**

- 10.1. If the PMA fails to perform any of its obligations under this agreement or if Bank is dissatisfied with the services of the PMA, Bank may terminate the services of the PMA with a notice of winding up within a period of one month, after seven days of written notice if during the notice period too, the PMA fails to perform such obligations or make good such deficiencies as pointed out to the PMA by the Bank in writing.
- 10.2. Further, if the PMA is adjudged a bankrupt, or if they make a general assignment for the benefit of their creditors or if a receiver is appointed on account of their insolvency or they persistently disregard law, ordinances, rules, regulations or orders of any public authority having jurisdiction, or otherwise is guilty of the agreement. Bank may terminate the services of the PMA with a notice of winding up within a period of one month without prejudice to any right or remedy and after giving the PMA and their surety, if any, seven days written notice and take possession of the site, and may finish the project by whatever method they may deem expedient. In such case, the PMA shall not be entitled to receive any further payment, if due, at the time of termination, until the project is finished nor shall be relieved from the obligations assumed under this agreement.

## **11. Arbitration Clause**

- 11.1. All disputes or differences of any kind whatsoever which may at any time arise between the parties hereto touching or concerning the works or the execution or maintenance thereof of this contract or the rights or the construction remaining operation or effect thereof or to the rights or liabilities of the parties arising out of or in relation thereto whether during or after determination, foreclosure or breach of the contract (other than those in respect of which the decision of any person is by the contract expressed to be final and binding) shall after written notice by either party of the contract to the other of them and to the Appointing Authority who shall be appointed for this purpose by the Bank be referred for adjudication to a sole arbitrator to be appointed as hereinafter provided.
- 11.2. For the purpose of appointing the sole arbitrator referred to above, the Appointing Authority will send, within thirty days of receipt by him of the written notice aforesaid, to the PMA a panel of three names of persons who shall be either Fellows of Institution of Engineers or Indian Institute of Architects or retired Judges of High Court and presently unconnected with either party.
- 11.3. The PMA shall on receipt of the names aforesaid, select any one of the persons named to be appointed as a Sole Arbitrator and communicate his name to the Appointing Authority who shall thereupon without any delay appoint the said person as the sole arbitrator. If the PMA fails to communicate such selection as provided above within the period specified, the Appointing Authority shall make the selection and appoint the selected person as the sole arbitrator.

- 11.4. If the Appointing Authority fails to send to the PMA the panel of three names as aforesaid within the period specified, the PMA shall send to the Appointing Authority a panel of three names of persons with qualifications as given before. The appointing Authority shall on receipt by him of the names as aforesaid select any one of the persons and appoint him as the sole arbitrator within 30 days of receipt by him of the panel and inform the PMA accordingly, failing which, the PMA shall be entitled to appoint one of the persons from the panel as the sole arbitrator and communicate his name to the Appointing Authority.
- 11.5. If the Arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reasons whatsoever another sole arbitrator shall be appointed as aforesaid.
- 11.6. The work under the contract shall, however, continue during the arbitration proceedings and no payment due or payable to the PMA shall be withheld on account of such proceedings.
- 11.7. The Arbitrator shall decide each dispute in accordance with the terms of contract and give a reasoned award in respect of each dispute or difference referred to him. The venue of arbitration shall be at Bangalore.
- 11.8. The fees, if any, of the Arbitrator shall, if required to be paid before the Award is made and published, be paid half and half by each of the parties.
- 11.9. The award of the Arbitrator shall be final and binding on both the parties.
- 11.10. Subject to the aforesaid, the provisions of The Arbitration and Conciliation Act 1996 or any statutory, modification or enactment thereof and the rules made there under, and for the time being in force, shall apply to the arbitration proceedings under this Clause.
- 11.11. If the PMA is a Central Public Sector Enterprises (CPSEs) or a Government Department, the above provisions shall not apply. In such a case, the dispute or difference shall be referred by either party for Arbitration to the sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises.

## **12. Jurisdiction**

This agreement shall be subject to the jurisdiction of the Courts in Bangalore.

**General Manager.**

**BANK'S BROAD REQUIREMENTS**

The Bank's requirements are very broadly as given below. These are tentative and subject to revision/modification taking into account the views of the Architect, the technical feasibility and commercial constraints.

- A modern state-of-the-art building to accommodate the Bank's Corporate Office with all Departments.
- Board Room, Chambers for the CMD and EDs, Conference rooms, Meeting rooms, rest rooms, Canteen, Auditorium etc
- A Branch Office with ATM.
- Data Centre, Card Centre & DIT
- Apex Training College
- Total about 11000 sqm of built-up area or whatever maximum permissible. Development of the land should be done to utilise maximum FSI permissible.
- Office partially or fully air-conditioned; Areas not air-conditioned now to have structural provision for air-conditioning on later date
- Adequate car/two-wheeler parking, surface and underground,
- Landscaped open area
- Fire alarm and fire-fighting systems as per Codal requirements
- Appropriate Building Management System
- Burglar alarm, CCTV and other security systems
- Use of natural light to the maximum to reduce power consumption
- Internal and external lighting with power saving devices
- High speed elevators
- Telecom wiring
- Plug and use facilities for computer, LAN etc
- Employees' time management system
- 100% Generator back-up power supply
- Bore-wells, water supply system, drainage system, Sewage Treatment Plant, Rain water harvesting, recycling of water.

**SERVICES TO BE PROVIDED BY PMA**

The Project Management Agency (PMA) is required to provide **all services that are required to complete the entire project from concept to completion.** Some of the more important services required are listed below which is only indicative and not exhaustive.

- Detailed **contour survey of the land** and preparation of survey plan.
- Sub-soil **geotechnical investigations** required for designing the foundation system.
- **Comprehensive Architectural services** and preparation of all preliminary and detailed architectural drawings, including lay-out drawings, services drawings etc for approval by the Bank, for submission to local bodies for getting their approvals and for actual construction work. Development of the land should be done to utilise maximum FSI permissible.
- Submitting all drawings and documents and obtaining all necessary **sanctions/approvals/clearances** of the Local Authorities.
- **Structural Design of the building and foundations** to withstand all dead, live, wind and seismic loads, in accordance with the relevant Indian Standard Codes and National Building Code, preparing all necessary drawings for execution including getting the designs and drawings vetted by an independent agency such as IIT, IISc, SERC.
- Design of all internal and external civil, plumbing, electrical and mechanical services including standby power systems, lifts, fire alarm and fire fighting systems, roads, drains, compound wall, landscaping etc and preparing necessary drawings for execution.
- Preparation of **preliminary/block estimate** based on latest Delhi Plinth Area Rates of CPWD and CPWD Cost Index of Bangalore, after the preliminary drawings are approved by the Bank, for the purpose of getting financial approval of competent authority.
- **Execution of all works and services** in accordance with all approved drawings, designs and specifications in a time-bound manner, avoiding any cost overrun and time over run, by engaging one or more agencies or otherwise and complying with all statutory and other obligations on labour laws, labour regulations etc.
- **Selection of competent contractors/vendors** for various activities, entering into contracts with them at competitive rates and **comprehensive contract management** of all contracts entered into by the PMA with executing agencies.
- **Comprehensive Project Management Services** including coordination among various planning and executing agencies, Monitoring the progress of works vis-à-vis pre-determined programme, anticipating and avoiding possible bottle-necks, recording measurement of works executed, preparation of periodical payment certificates, keeping records of material consumption etc.

- **Comprehensive quality assurance** and quality management of all works and services;
- Assessing water and power requirements, submitting necessary applications, pursuing and **getting sanctions and service connections** for water, power, sewerage and drainage from appropriate local authorities.
- Obtaining **final building completion/occupation certificate** and securing permissions of BBMP/BDA /BWSSB/ Fire Department/ Pollution Control Department /Electricity Authorities and such other local authorities for occupation of the building.
- Assisting the Bank in getting necessary **insurance and valuation of the property** done.
- Furnishing a set of **as-built completion drawings** including the completion plans of the Building/Structures and all services on completion of the project, along with a complete set of design calculations and structural drawings to form a permanent record for the Bank to be consulted in case of any future additions/alterations at a later stage.
- Attending **inspections of CTE/CVC, Audit** or other authorities, furnishing information/details required by them and dealing with their reports.
- **Defending effectively all arbitration/Court cases** between the PMA and any of its agencies that may arise out of this Project.
- Sending **periodical progress reports** and other details/information that may be required by the Bank.
- Furnishing **detailed audited accounts of the expenses** incurred on the project.
- PMA services shall be available till completion of Defect Liability Period of various works awarded.

**Application Form for Selection of Project Management Agency for Construction of  
Corporate Office Building at Bangalore**

1.	Name of the Firm/ Organization	:
2.a	Address with telephone/mobile/fax /E-mail details	:
2 b	Address of Bangalore office with tel No.	
3.	Year of Establishment	:
4.	Constitution of the firm	:
5.	Name and address of the Bankers. Do you have any NPA Account or defaulter with any Bank or any dispute or any litigation? If so please furnish details.	:
6.	<u>Registration with Tax Authorities:</u> a) Income-tax :PAN/GIR NO; (furnish copies of Income-tax returns for last 3 years) b) Service Tax Regn Number (Furnish copies of the returns filed for last 3 years)	:
7.	Turnover of the Company/firm (Please attach copy of documents in support of the details). 2010-11 : 2009-10 : 2008-09 : 2007-08 : 2006-07 :	
8.	If you are registered in the panel of other organizations/statutory bodies, such as CPWD/PWD/MES/Banks/LIC/Public Sector under takings/Railways etc. furnish their names, category and date of registration.	: As per proforma-I
9.	Profile structure/technical personnel of the organization and technical set up for various specialization woks such as Structural/Electrical/Air- conditioning/Water supply and Sanitary/Interior decoration/Fire protection works etc.	: As per Proforma – II
10.	Details of similar projects completed on turn key basis during last five years and projects in hand.	: As per Proforma – III

11.	Furnish the names with address, contact telephone/mobile number of three responsible persons who will be in a position to certify about the services as well as the past performance of your organization.	i) ii) iii)
12	Furnish the details of AWARDS, CITATIONS etc received in recognition of your services in projects designed/ associated	

**DECLARATION**

1. All the information furnished by me / us here above is correct to the best of my/our knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
3. I / We agree that the decision of SYNDICATE BANK in selection will be final and binding to me / us.

**Signature with seal of applicant**

**Date:**

**Place:**

**Notes:**

- i) The format is to be typed or hand written neatly. In case, the space is not sufficient enough to fill in, a separate format may be furnished with the above details.
- ii) Where copies are required to be furnished these are to be certified copies.
- iii) Please enclose a list of documents submitted.



**Enclosure to Annexure A**

**PROFORMA – I**

**Details of Registration**

Name of the applicant:

<b>Sn.</b>	<b>Name of the Organization and address</b>	<b>Category under which registered</b>	<b>Date of Registration and validity</b>	<b>Brief details of works handled for the organization</b>	<b>Remarks</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>

**Signature with seal of applicant**

**Date:**

**Place:**

**Note: - Relevant documentary evidence to be enclosed.**

**Enclosure to Annexure A**

**PROFORMA – II**

**Details of key Technical personnel on regular employment**

**Name of the applicant:**

<b>Sn.</b>	<b>Name</b>	<b><u>Designation</u></b>	<b><u>Qualification</u></b>	<b>Experience</b>	<b>Years with the firm</b>	<b>Any other information</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>

**Signature with seal of applicant**

**Date:**

**Place:**

**Enclosure to Annexure A**

**PROFORMA – III**

**Particulars of works handled in the past and works in hand**

**Name of the applicant:**

SL	Name of work/project with address	Nature of services provided	Name and address of the organisation to whom services given with the names of the technical officers/Engineer-in-charge & telephone/mobile number	Cost of Works	Stipulated & actual time of completion of the project and present position.	Remarks.
	A. Completed Projects					
	B. Projects in hand					

**Signature with seal of applicant**

**Date:**

**Place:**

**Note: - Relevant information and copies of work order / agreement / completion certificate/ credential etc. and all documentary evidence to substantiate the above information to be furnished along with the proforma..**





**Application Form for Selection of Project management Agency for  
Construction of Corporate Office building at Bangalore**

**PRICE BID  
(To be placed in separate sealed envelope)**

Description	Fee % (Quote in figures and words)
Professional fees for complete services as per the Scope of Work and terms and conditions specified in the Notice inviting EOI.	

Notes:

1. **Fees shall be quoted on percentage basis on the cost of the works.**
2. The fees quoted shall be inclusive of all taxes but excluding service tax which will be reimbursed as per actual.

**Signature with seal of applicant**

**Date:**

**Place:**