

ANNEXURE - 10
FORMAT FOR FINANCIAL BID

FROM: _____

To,
The Deputy. General Manager,
Syndicate Bank,
RO: NAGPUR.

1. Monthly rent quoted
2. Rate of rent per sq.ft. p.m. on the carpet area floor wise. The carpet area shall be the covered floor area excluding the following portions:
 - a) Sanitary accommodation
 - b) Open verandahs, corridors & passages
 - c) Kitchen & Pantries
 - d) Staircase and munties
 - e) Space occupied by pillars, columns and thickness of walls.
3. Lease Period
4. Taxes (specify who will bear taxes)
5. Maintenance (specify who will bear maintenance charges)
6. Lease registration (specify who will bear cost of registration)
7. Whether rent should be split into rent and service charges and if so at what ratio and details of extra amenities provided to justify such splitting.

Signature of the offerer

(This format shall be sent in a separate cover superscribing "financial bid - ref. - paper advertisement dated _____")